Business Name: Escondido Union High School District (EHS, SPHS, OGHS school site inclusive)

Facility Address: 302 N Midway Drive Escondido, CA 92027-2741

Businesses must implement all mandatory measures listed in A, B, and F below. Businesses shall select applicable measures listed in C, D, and E below and be prepared to explain why any measure that is not implemented is inapplicable to the business.

A. Signage (Mandatory):

- ✔ Signage at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have a cough or fever; maintain a minimum six-foot distance from one another; and not shake hands or engage in any unnecessary physical contact.
- ✔ Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.

B. Measures To Protect Employee Health (Mandatory):

- ✔ Everyone who can carry out their work duties from home has been directed to do so.
- ✔ All employees have been told not to come to work if sick.
- ✔ All desks or individual work stations are separated by at least six feet.
- ✔ Break rooms, bathrooms, and other common areas are being disinfected frequently, on the following schedule:
  - ✔ Breakrooms: End of day or immediately if contaminated.
  - ✔ Bathrooms: End of day or immediately if contaminated. During school closure, the staff restroom in the Admin Building, remains open for use.
- ✔ Other: 

- ✔ Disinfectant and related supplies are available to all employees at the following location(s):
  Supplies are kept in the Custodial Office. See site Head Custodian or assigned custodian on duty for materials.

- ✔ Hand sanitizer effective against COVID-19 is available to all employees at the following location(s):
  Employees have access to hand sanitizer dispensers in the Front Office and Nurse’s Office, both located in the Admin Building.
B. Measures To Protect Employee Health (Mandatory) Continued:

- Soap and water are available to all employees at the following location(s):

  - Faculty Lounge, and all restrooms located on campus. During school closure, the Faculty Lounge and staff restroom in the Admin Building, remain open for use.

- Copies of the Protocol have been distributed to all employees.

C. Measures To Prevent Crowds From Gathering (Check all that apply to the facility):

- Limit the number of customers in the store at any one time to ___ which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.

- Ensure an employee is at the door to monitor that the maximum number of customers in the facility set forth above is not exceeded.

- Placing per-person limits on goods that are selling out quickly to reduce crowds and lines.

- Optional – Describe other measures:

  For employees potentially reporting to work:
  Certificated staff, picking up materials from classroom in preparation for Distance Learning, were provided a staggered schedule for arrival to campus (alternating times), advised to maintain six feet distance and refrain from unnecessary contact/grouping.

  Classified and Management:
  For meal distribution, EUHSD has implemented a drive through breakfast and lunch pick-up at each of the comprehensive sites. Monday-Friday 11am-12pm. Upon arrival families are to remain in vehicle. At their turn, parent drives up to the distribution station and someone is to exit the vehicle, grab meal(s) placed on the tables and return to their vehicle. Staff have been instructed to wear masks/gloves and maintain 6 feet of distance between each other and general public during the distribution. Custodial staff have also been instructed to wear masks/gloves and maintain 6 feet of distance while carrying out all essential duties.

D. Measures To Keep People At Least Six Feet Apart (Check all that apply to the facility):

- Placing signs outside the store reminding people to be at least six feet apart, including when in line.

- Placing tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance.

- Separate order areas from delivery areas to prevent customers from gathering.

- All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.

- Optional – Describe other measures:

  Daily meal distribution, drive-through: Upon arrival families are to remain in vehicle. At their turn, parent drives up to the distribution station and someone is to exit the vehicle, grab meal(s) placed on the tables and return to their vehicle. Staff have been instructed to wear masks/gloves and maintain 6 feet of distance between each other and general public during the distribution.
E. Measures To Prevent Unnecessary Contact (Check all that apply to the facility):

- Preventing people from self-serving any items that are food-related.
- Lids for cups and food-bar type items are provided by staff; not to customers to grab.
- Bulk-item food bins are not available for customer self-service use.
- Not permitting customers to bring their own bags, mugs, or other reusable items from home.
- Providing for contactless payment systems or, if not feasible, sanitizing payment systems regularly. Describe below:
  Meals are free to EUHSD and EUSD families; payment and maintaining payment systems is not applicable.
- Optional – Describe other measures (e.g., providing senior-only hours):
  Meals are prepared in a sanitary kitchen environment and then pre-bagged and delivered to applicable EUHSD school sites for "grab and go" drive through distribution.

F. Measures To Increase Sanitization (Mandatory):

- Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shipping baskets.
- Employee(s) assigned to disinfect carts and baskets regularly.
- Hand sanitizer, soap, and water, or effective disinfectant is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else inside the store or immediately outside where people have direct interactions.
- Disinfecting all payment portals, pens, and styluses after each use.
- Disinfecting all high-contact surfaces frequently.

G. Hospitals/Health Care Facility Only:

- Symptoms/temperature checks to ensure any staff or visitors (allowed pursuant to Section 2c of the Order) entering the facility are not ill.

*Any additional measures not included here should be listed on separate pages, which the business should attach to this document.

You may contact the following person with any questions or comments about this protocol:

Name: Anne Staffieri Phone Number: 760-291-3201

Date of Form Completed: April 6, 2020