

VALLEY HIGH SCHOOL

HOME OF THE GRIZZLIES

PARENT/ STUDENT

HANDBOOK

2021-2022



At the beginning of the first semester or quarter of the regular school term, the governing board of each school district shall notify the parent or guardian of its minor pupils regarding the right or responsibility of the parent or guardian under Sections 35291, 46014, 48205, 48207, 48208, 49403, 49423, 49451, 49472, 51240, and 51550 and Chapter 2.3 (commencing with Section 32255) of Part 19.

Table of Contents

MISSION STATEMENT	1
PRINCIPAL’S WELCOME	2
VALLEY HIGH FACTS	3
ADDITIONAL CREDIT OPPORTUNITY.....	4
2021-22 BELL SCHEDULE	5-6
VHS SCHOOL WIDE LEARNER OUTCOMES	7
IMPORTANT PHONE NUMBERS	8
EUHSD SCHOOL DISTRICT COVID-19 INFORMATION SHEET	9-10
KEEP YOUR STUDENT HOME IF THEY ARE SICK	9
REQUIREMENT FOR STUDENT TO WEAR FACE COVERING TO SCHOOL	9
ESTABLISHED PLAN IF YOUR STUDENT MUST BE PICKED UP FROM SCHOOL	10
DAILY SYMPTOM CHECK	10
AVID	11
SECOND CHANCE ASSETS	12
COUNSELOR	13
SOCIAL WORKER	14
RULES AND REGULATIONS/ VHS CODE OF CONDUCT	15
ATHLETICS & SPORTSMANSHIP CONTRACT	16
CONTINUATION EDUCATION OVERVIEW	17
ENROLLMENT PROCESS: VOLUNTARY TRANSFER TO VALLEY HIGH	17
SPECIAL EDUCATION STUDENTS	17
INVOLUNTARY TRANSFER	17
ALTERNATIVE PLACEMENT COMMITTEE	18
STUDENT INTAKE CONFERENCES	18
RESPONSIBILITY TRAINNG PROGRAM	18
GRADUATION PLANS AND OPTIONS	19
TRANSPORTATION	19
TECHNOLOGY USE AND RESPONSIBILITIES	19
TECHNOLOGY ETHICAL USE POLICY CONTRACT	19
BIOLOGY	20

HEALTH EDUCATION 20

PSYCHOLOGY AND SOCIOLOGY 20

TEACHING OF CONTROVERSIAL SUBJECTS 20

QUARTER SYSTEM, PROGRESS REPORTS AND REPORT CARDS 21

GRADES/STUDENT EVALUATION 21

GENERAL SCHOOL INFORMATION 22

 CLOSED CAMPUS 22

 ID CARDS 22

 STUDENT PARKING 22

 HEALTH OFFICE/ SCHOOL NURSE 22

 MEDICATION 22

 DEBTS TO THE SCHOOL 22

 PARENT RESPONSIBILITY FOR DAMAGES 23

 SEARCHES AND SEIZURES 23

 ATTENDANCE 23

 UNEXCUSED ABSENCES 23

 OFF CAMPUS PASSES 24

 LEAVING CAMPUS WITHOUT PERMISSION 24

 OUT OF BOUNDS AREAS 24

 RESTROOM OR HALL PASS 24

 EXCESSIVE ABSENCES AND TRUANCIES 24

 TRUANCY 24

 TRUANCY POLICY 24

 STUDENT ATTENDANCE REVIEW TEAM 25

 SCHOOL ATTENDANCE REVIEW BOARD PROCESS 25

 FIELD TRIPS/ SCHOOL-SPONSORED ABSENCES 25

 ESCONDIDO UNION HIGH SCHOOL DISTRICT DRESS CODE 25

 DRESS CODE IMPLEMENTATION GUIDELINES AND ADMINISTRATIVE REGULATIONS 25

DRESS CODE REGULATIONS 26

 GANG ATTIRE AND GANG-LIKE BEHAVIOR 27

 CONSEQUENCES FOR STUDENT MISCONDUCT 27

 INTERVENTIONS & DISCIPLINARY ACTIONS 28

RESTORATIVE PRACTICE 28

SCHOOL JURISDICTION OVER STUDENT CONDUCT 28

 RELATIONSHIP BETWEEN PROBLEM AREA AND DISCIPLINE ACTION 28

 YOUR RIGHTS-DUE PROCESS 28

EUHSD CODE OF CONDUCT INFRACTIONS & CONSEQUENCES 29

CRIME STOPPERS 29

ACTION TO BE TAKEN 30-33

 DANGEROUS DRUGS, NARCOTICS AND LOOK-A-LIKES: THIS IS YOUR OFFICIAL NOTIFICATION 34

 EUHSD SAFE SCHOOL CONTRACTS 34

SUSPENDED FROM CLASS34

EXPULSION PROCEDURES 35

CELLULAR PHONES AND OTHER ELECTRONIC DEVICES 35

SMOKING OR USE OF TABACCO PRODUCTS ON CAMPUS.....35

SEXUAL OFFENDER NOTIFICATION35

SEXUAL HARASSMENT 36

SEXUAL BATTERY36

ACADEMIC HONESTY/ ETHICS POLICY 37

INTERVENTIONS37

CHECKING OUT BOOKS/ MATERIALS 38

RETURNING BOOKS/ MATERIALS.....38

EUHSD FINES.....38

COMPLAINTS38

PREGANANT AND PARENTING ACCOMODATIONS..... 39

PALOMAR COLLEGE POLICIES AND PROCEDURES 40

Mission Statement

Valley High School is committed to helping students who are most in need of support. We believe that all students will learn whatever it takes and be able to demonstrate mastery in a climate of support and high expectations.

Our Core Beliefs

POSITIVE RELATIONSHIPS

We believe students immersed in a school and community culture that fosters positive relationships and real connections will learn and work for academic and social excellence.

PERSONALIZATION

We believe learning is a social process and relationships are important. Students that are welcomed as individuals, challenged academically, respected, supported, and connected to their learning will be successful.

AN ETHIC OF RESPECT

We believe students immersed in a school and community culture that fosters respect for each other will be responsible and accountable for their actions and demonstrate integrity in the choices that they make.

SKILLED PROFESSIONAL TEACHERS

We believe skilled teachers understand that all students learn in different ways. As learning experts, they use this knowledge to make the content accessible for all learners and support the learning process

Principal's Welcome

Welcome to Valley High School, home of the Grizzlies!
California Model Continuation High School



“Learning for All Whatever it Takes” – is our motto and is at the core of what we do at Valley High. It is what drives our dedication to students. We believe that all students can and will learn here at Valley High. We believe that our staff and our team of educators will do everything they can to ensure students receive a quality education and reach their academic goals.

As a school community, we will do whatever it takes to prepare students for their academic careers beyond high school. As a school community, Valley High provides a safe and respectful learning setting for our students within a highly supportive small school environment. We pride ourselves on fostering a school culture that cultivates a strong sense of belonging and personal responsibility. With our new quarter system planned for the 2020-21 school year, we are excited to announce that every Valley High student has the opportunity to earn 90 or more credits a school year.

Valley High School was given the distinction of a California Model Continuation High School this year. Our entire Valley staff is trained in using the structure of restorative practice to help create a positive, supportive school environment for all students and staff. Restorative Practices focuses on building relationships and community, as well as ensuring that all our students feel welcome and connected to Valley High School. We understand that meaningful, productive relationships are essential to student learning and that the impact of creating a positive school culture and climate for our youth is immense.

We currently have 16 dedicated teachers on-site in addition to the support of a full-time counselor and a full-time social worker. We offer many extra-curricular opportunities and fun activities through our ASSETS after-school program. We have a competitive athletic intramural program in which our students get to put on the Valley uniform and represent our school out in the community in addition to many student clubs on campus.

Through our recognized exemplary Response-ability Training Program (RTP), all new Grizzlies learn how best to take advantage of the opportunity that Valley provides them toward earning their high school diploma. At the core of our RTP program is the concept of learning how to respect themselves and others, how to solve problems appropriately, and how to manage and minimize anger or conflict as teenagers. This program is taught by Mrs. Monica Lee who is the CCEA California Teacher of the year.

Valley High provides a curriculum that meets the California Common Core Standards and we utilize the same curriculum and expectations of rigor as our comprehensive high schools in the EUHSD. Advancement Via Individual Determination (AVID) is offered at Valley High School. Our AVID program helps students gain acceptance into local community colleges and then successfully transfer to a university setting. We provide field trips to local colleges and universities to all AVID students at Valley.

Valley High School is more than a school, it is an amazing place to find purpose and to learn. We strive to make connections and build relationships, to help each student reach their full potential. To our students- Give your best and believe in yourself, we will be here to support you in achieving your academic goal-earning your diploma. Welcome to our family, Welcome to the Graduation Station!

Luis Landaverde
Principal
Valley High School

Valley High School Facts



A California Model Continuation School Program

Valley High School is the continuation high school of the Escondido Union High School district. We are a Model Continuation School. We are located in the eastern section of Escondido.

We are fully accredited by the Western Association of Schools and Colleges and a recognized California Model Continuation School. We pride ourselves on being the **GRADUATION STATION!**

Breakdown:

Valley High School

Quarter System- 90 credits a year

210 Credits for a diploma

5 scheduled classes

15 - 20 students in each class

Population of approximately 275

Limited Special Education Resource Services only

***No Homework Policy- finish work in class**

EHS, SPHS, OGHS, DLA

Semester System- 60 credits a year

230 Credits for a diploma

6 scheduled classes

35-40 students in each class

Population of approximately 2300

Full Special Education Services

Quarter vs. Semester: Quarters are 9 weeks long. Students will change courses four times a year.

(Students can earn 90 or more credits a year at VHS vs. 60 credits at a comprehensive site)

Credits: We offer the same curriculum as the comprehensive high schools in EUHSD.

Students must complete 210 credits to receive a diploma from Valley.

Schedule & Periods: Valley's school day starts at 8:15 a.m. and ends at 1:45. Students generally take 5 courses. There are opportunities provided to take more courses on and off campus.

Class Ratio's and Population: Our smaller population allows for smaller class sizes. We pride ourselves on personalized learning in the classroom and increased one-on-one interactions with teachers.

Programs:

Advancement Via Individual Determination (AVID) – AVID courses encourage students to qualify for and enroll in college and prepare for professional careers. Interested student must complete and submit an application during the **Responsibility Training Program RTP**.

Responsibility Training Program (RTP) - All VHS students MUST complete this program prior to entering the full day program. Students learn pro-social skills, alternatives to aggression, stress management, planning skills and personal responsibility. The skills of reading, writing, listening and speaking are an integral part of all activities as are opportunities for student to have fun and build a sense of belonging.

Are there sports or athletics at Valley?

YES: Valley has an intramural athletic after school program through our ASSETS program. We compete against other continuation high schools in the county in: football, soccer, basketball and volleyball.

Additional Credit Opportunities

On Campus:

Learning Center – Finish up partial credits or work on full courses in select areas using Edgenuity, a computer based instructional program.

Work Experience - get credits for working! See Assistant Principal for eligibility requirements/details.

Off Campus: CTE Adult Education & Palomar College to obtain more credit opportunities.

Questions & Answers

How do I enroll at Valley?

Valley High School is voluntary. The school counselors may recommend Valley to students who may be behind in credits or would benefit from the smaller learning environment that we offer. We have many students and parents contact Valley for a tour to see if Valley may be a good fit for their student. Students can have interest and/or be recommended by their counselor or assistant principal to attend Valley if an alternative environment may benefit the student. Students at Valley have increased opportunities to earn credits toward their diploma. Depending on their individual credit situation, students enroll at Valley with two future options 1) Staying and graduating from Valley High or 2) Returning to their home school once they catch up on credits. A student and their parent let their school counselor know they would like to attend Valley and the student is referred to the APC (Alternative Placement Committee). Once a student has been approved to attend Valley High, the student and the family will be welcomed and contacted regarding their enrollment and when to begin. All families are welcomed to meet with the Admin Team prior.

Can I go back to my original high school?

YES. Student requesting to return from Valley to any comprehensive site in our district must do so the semester prior to the start of the semester in which they plan to return and meet eligibility requirements.

Is my diploma real?

YES: A Valley High diploma carries the same weight as one earned through a traditional or comprehensive site (EHS, OGHS, SPSHS, DLA). All students who attend a high school in California must complete the required credits to receive a diploma. **We offer the same curriculum.** 😊

Why do students get referred to Valley?

Students can be referred to Valley because of our smaller classroom environment and the increased personal attention and support that Valley offers students. They can be referred to Valley if they are behind in credits and/or have exhausted previous academic interventions. A few students each year are referred to Valley on an Involuntary basis due to their struggles at their home school. All students must be referred to the Alternative Placement Committee with approval from their counselor and asst. principal. Valley has an excellent track record of supporting all students in their goal of returning to their former school to graduate or to graduate from Valley High school.

Call us for a visit and tour with the Admin Team!

Please call the Assistant Principal's office at (760) 291-2246, to set up an appointment!



VALLEY HIGH SCHOOL

2021-22 BELL SCHEDULE

MONDAY SCHEDULE (EARLY RELEASE)

PERIOD 1	8:30 – 9:15	(45 min)
PERIOD 2	9:18 -10:03	(45 min)
NUTRITION BREAK	10:03- 10:18	(15 min)
PERIOD 3	10:21 - 11:06	(45 min)
PERIOD 4 Connections	11:09 - 11:44	(35 min)
LUNCH BREAK	11:44– 12:14	(30 min)
PERIOD 5	12:17 – 1:02	(45 min)
PERIOD 6	1:05- 1:50	(45 min)

TUESDAY & THURSDAY

PERIOD 1	8:30- 9:39	(69 min)
PERIOD 2	9:42 - 10:51	(69 min)
NUTRITION BREAK	10:51 - 11:06	(15 min)
PERIOD 3	11:09- 12:18	(69 min)
LUNCH BREAK	12:18 - 12:48	(30 min)
PERIOD 5	12:51 - 2:00	(69 min)
PERIOD 6	2:03 - 3:12	(69 min)

WEDNESDAY & FRIDAY SCHEDULE

PERIOD 1	8:30 - 9:31	(61 min)
PERIOD 2	9:34 - 10:35	(61 min)
NUTRITION BREAK	10:35- 10:50	(15 min)
PERIOD 3	10:53 - 11:54	(61 min)
PERIOD 4 Connections	11:57 - 12:34	(37 min)
LUNCH BREAK	12:34- 1:04	(30 min)
PERIOD 5	1 07- 2:08	(61 min)
PERIOD 6	2:11 - 3:12	(61 min)

MINIMUM DAY SCHEDULE 2021-22

Student Led Conferences
September 27, December 6, February 28, May 16,

Graduation/Last Day of School
June 2 & 3

<i>PERIOD 1</i>	<i>8:30- 9:05</i>	<i>(35 min)</i>
PERIOD 2	9:08 - 9:43	(35 min)
PERIOD 3	9:46 - 10:21	(35 min)
NUTRITION BREAK	10:21 - 10:36	(15 min)
PERIOD 4	10:39 - 11:14	(35 min)
PERIOD 5	11:17 - 11:52	(35 min)
PERIOD 6	11:55- 12:30	(35 min)

VALLEY HIGH SCHOOL
School wide Learner Outcomes

RESPECT, THINK, PARTICIPATE

Respect

Be responsible and accountable for your actions
Respect your space and the space we share
Demonstrate integrity in the choices you make

Think

Demonstrate academic and life skills through the use of
technology and collaboration
Develop creative and critical thinkers who make
meaningful decisions

Participate

Take an active role in your education
Prepare for college and career and life
Contribute to school and community
Be a lifelong learner

School wide Learner Outcomes



Valley High School
410 N. Hidden Trails Rd. Escondido, CA 92027

Receptionist Telephone 760) 291-2240

Receptionist	Maria Rios Tahuilan	291-2240
Parent Liaison	Monica Navarro	291-2203
Principal's Secretary	Jessica Escobedo	291-2241
Principal	Lou Landaverde	291-2242
Assistant Principal's Secretary	Maricela Ramirez	291-2246
Assistant Principal	Abi Leaf	291-2243
Attendance Office/Library	Lorena Orozco	291-2244
Counselor	Noemi Iraci	291-2245
School Social Worker	Adriana Bonilla	291-2257
School Social Worker	Angelica Curiel	291-2258
Student Registrar	Jessica Escobedo	291-2241
Transcripts	Jessica Escobedo	291-2241
Cashier	Jessica Escobedo	291-2241
Assets/SOAR	Sharon Clark	291-2311
Student Health Office/Nurse	Marissa Glaser	291-2253
Bilingual (Spanish) B.A.T.	Jessica Leon	291-2255





EUHSD SCHOOL DISTRICT COVID-19 INFORMATION SHEET

COVID-19, also known as the novel coronavirus, is a respiratory illness that is spread mainly from person to person, or via surfaces or objects. Person to person spread from or to children and adults is thought to occur mainly via respiratory droplets produced when an infected person coughs, sneezes, or talks. Reported symptoms of the illness include fever, cough, shortness of breath, chills, muscle pain, new loss of taste or smell, vomiting or diarrhea, and or sore throat. It is important to note that people who are infected but do not have symptoms play a role in the spread of COVID-19.

Recognizing that those infected with COVID-19 may have mild to severe symptoms, it is important for the EUHSD community to take precautions to mitigate the spread of COVID-19. The best community defense against the virus is washing hands frequently, avoiding touching the face, and avoiding being around sick people and physical distancing.

Parents and guardians should adhere to the following recommendations to protect the health of their student and others in the community:

Keep your student home if they are sick

If your student has a fever, cough, shortness of breath, chills, muscle pain, headache, sore throat, or loss of taste or smell, they should self-isolate and seek medical advice to determine if they should be tested for COVID-19. Your student should stay home for at least 10 days from when the symptoms first appeared and at least 3 days after the fever and respiratory symptoms have improved.

Additionally, a student who was in close contact with someone diagnosed with or suspected to have COVID-19 is to home quarantine for 14 days from the date of the exposure. Close contact is defined as being within 6 feet for more than 15 minutes with someone who has tested positive of COVID-19 or is suspected to have COVID-19.

Requirement for students to wear face covering to school

The use of a cloth face covering by students in the school setting during the COVID-19 pandemic can help reduce the transmission of the virus. Their primary role is to reduce the release of infectious particles in the air when someone speaks, coughs, or sneezes, including those who have COVID-19 but feel well. The face covering should be a material that covers the nose and mouth, secured to the head with ties or straps, or wrapped about the lower face. The covering may be factory-made, sewn by hand or can be improvised from household items.

Face coverings not required to be worn by children under two (2) years of age. Face coverings are strongly encouraged, but not required to be worn by students from 2 years of age through the second grade. Face coverings ***are*** required to be worn by students in grades 3 through 12 on campus, particularly in indoor environments, on school buses, and areas where physical distancing alone is not sufficient to prevent disease transmission.

Parents and guardians are encouraged to send their students to school with a cloth face covering to wear.

The face covering should be washed frequently, ideally after each use, or at least daily. Face coverings that no longer cover the nose or mouth, have stretched out or have damaged straps, or have holes in the fabric should be discarded. Students who do not have face coverings may be provided with them at no cost.

Establish plan if your student must be picked up from school

In the event your student begins to display symptoms of COVID-19 while at school, they may need to be placed in an adult-supervised isolation room until they are picked up by an authorized adult. Please ensure that the emergency contacts for your student are updated with the appropriate individuals permitted to pick up your student if they are sick.

Daily Symptom Check

Parents and guardians should ask themselves the following questions and perform a check of symptoms (based on current CDC symptoms) daily before bringing their student to school:

- Does your student have any of the following symptoms:
 - Cough
 - Shortness of breath or difficulty breathing
 - A fever of 100 or higher (per local public health guidance) or a sense of having a fever
 - Sore throat
 - Chills
 - New loss of taste or smell
 - Muscle or body aches
 - Nausea/vomiting/diarrhea
 - Congestion/running nose not related to seasonal allergies
 - Unusual fatigue
- Does anyone in your household have any of the above symptoms?
- Has your student been in close contact with anyone suspected of having or diagnosed with a confirmed case of COVID-19?
- Has your student had any medication to reduce a fever before coming to school?

If the answers to any of the above questions is “yes,” they cannot attend in-person classes and the school should be notified. Please note that a representative from your student’s school will likely perform a similar symptom check before allowing your student to attend class.

If you have questions regarding COVID-19, its symptoms, or how to treat the illness, please contact District Nurse 760-291-3007.

AVID

AVID PROGRAM AT VALLEY HIGH SCHOOL

Come join our AVID program at Valley High School!



Advancement Via Individual Determination (AVID) is one of our strongest academic classes at Valley High School. AVID has offered elective courses and support to Valley High School students since 2000. Our AVID teachers, Ritu Jagir and Monica Lee strive to inspire each one of their students to set goals for their education after high school. AVID teachers equip their students for success by teaching study skills applicable for higher education. The program currently has 40 students enrolled at Valley High School.

Our AVID program seeks to help our students gain acceptance into a local community college and then successfully transfer to a university setting.

We have a nice partnership between Valley High School and our local Palomar College that helps our students successfully bridge the gap between high school and completion of a university degree by way of a community college. We encourage students to visit the Valley High School College and Career Center on campus and to enlist in our Summer Bridge Program that will help them “bridge” to their new educational opportunity after Graduation. Our students will be monitored and provided assistance along the way to ensure their success in college.

The goal for our AVID students at Valley High is for them to be able to see the educational possibilities and opportunities that are out there for them after high school to continue their education. Every year, our AVID students attend multiple college field trips together. The past academic school year, we toured the campus of the University of California at San Diego and University of California Los Angeles. This experience made university attendance a tangible goal for many of our students as they realized they had some things in common with the university students they were able to meet and communicate with. At Valley High, we have adopted the philosophy that all students can and should be prepared for college even if they choose not to attend immediately after high school.

Come join our AVID program at Valley High School!



“ASSETS” BEFORE AND AFTER SCHOOL PROGRAMS VALLEY ATHLETICS, CLUBS, GAME ROOM AND FUN”

Monday	Tuesday	Wednesday	Thursday	Friday
Homework Club 7:30 – 8:30 RM 11	Homework Club 7:30 – 8:30 RM 11	Homework Club 7:30 – 8:30 RM 11	Homework Club 7:30 – 8:30 RM 11	Homework Club 7:30 – 8:30 RM 11
Open Tutorial Lab Social Science 1:00 – 2:00 RM 9	Open Tutorial Lab English 2:00 – 3:00 RM 1	Open Tutorial Lab Science 2:00 – 3:00 RM 12	Open Tutorial Lab Math 2:00 – 3:00 RM 9	Open Tutorial Lab Open 2:00 – 3:00 RM 9
Game Room 1:00 – 2:00 RM 9	Game Room 2:00 – 3:00 RM 9	Game Room 2:00 – 3:00 RM 9	Game Room 2:00 – 3:00 RM 9	Game Room 2:00 – 3:00 Resource RM 2
Community Service 1:00 – 2:00 RM 10	Community Service 2:00 – 3:00 RM 10	Community Service 2:00 – 3:00 RM 10	Community Service 2:00 – 3:00 RM 10	Community Service 2:00 – 3:00 RM 10
Art Club 1:00 – 2:00 RM 10	Art/Fashion Club 2:00 – 3:00 RM 10	Art Club 2:00 – 3:00 RM 10	Art Club 2:00 – 3:00 RM 10	Craft Club 2:00 – 3:00 RM 9
Leadership Club 1:00 – 2:00 RM 1	Interact Club 2:00 – 3:00 RM 5	Grizz TV/Drama Club 2:00 – 3:00 RM 9	Art Club 2:00 – 3:00 RM 10	Grizz Spirit Club 2:00 – 3:00 RM 9
Scholarship Club 1:00 – 2:00 RM 9	College & Career Club 2:00 – 4:00 RM 9	College & Career Club 2:00 – 4:00 RM 9	All About Me 2:00 – 4:00 Teacher’s Lounge	Scholarship Club 2:00 – 4:00 RM 9
Open Gym/Weight 1:00 – 2:00 GYM	Sports Club 2:00 – 3:30 Park Field/GYM	Open Gym/Weight Rm 2:00 – 3:00 GYM	College & Career Club 2:00 – 4:00 RM 9	Volleyball/Weight Rm 2:00– 3:00 GYM
Soccer Club 1:00 – 2:00 Field/GYM	Science/Math Club 2:00 – 3:30 RM 12	Soccer Club 2:00 – 3:00 Field/GYM	Sports Club 2:00 – 3:30 Park Field/GYM	Soccer Club 2:00 – 3:00 Field/GYM
YearDisk/Film Making Tutorial 1:00 – 2:00 RM 14	YearDisk/Film Making Tutorial 2:00 – 3:00 RM 14	YearDisk/Film Making Tutorial 2:00 – 3:00 RM 14	Music/ Karaoke Club 2:45 – 3:45 RM 9	YearDisk/Film Making Tutorial 2:00 – 3:00 RM 14
Music Production & Creative Writing Club 1:00 – 2:00 RM 9	Running/Hiking Club Saturdays TBD		YearDisk/Film Making Tutorial 2:00 – 3:00 RM 14	Music Production/ Karaoke Club 2:00 – 3:00

Valley High School

COUNSELOR

COUNSELOR Noemi Iraci

760) 291-2245

niraci@euhsd.org

The counselor at VHS provides vital and necessary services for students and our parents.

As an integral part of the educational process, counselors seek to help each student to develop positive attitudes and personal dignity, and to accept the responsibilities and challenges required in a changing and complex society. Counseling services are provided that develop and support the educational plans and goals including awareness of potential careers for all students. Our counselor works with Palomar college and assists with scholarships at Valley HS.

REQUEST TO SEE A COUNSELOR

Our counselor is available to all students before and after school, break and lunch times. If a student's counselor is not available, the student can fill out and turn in a "request to see my counselor" slip.

Students are welcome anytime in the counseling office for any social/emotional needs on campus.

We take student class time and their learning very seriously. Students are expected to have permission and a pass from their teacher to see the counselor during class time.

Parent/Guardians- Please call or email our counselor anytime to communicate or to schedule an appointment.

ACADEMIC COUNSELING

To plan and schedule students' high school programs, discuss graduation requirements/status, interpret standardized test results and help plan post high school opportunities.

PERSONAL/SOCIAL COUNSELING

To assist in decision-making, goal setting, problem solving and help address concerns with others (friends, family, teachers).

Counseling Services

Restorative Practice, Counseling Grades 10-12, Student Scheduling, Counseling Articulation, Graduation Plans, Parent Orientation, Scholarship Oversight, SST Coordinator, 504 Coordinator, 5th Year Seniors, Adult Education Liaison, Career Faire Lead, Connections Liaison, APC Team Counselor, Senior Awards Night Lead, College and Career Programs

Welcome Back Grizzlies!

If your last name starts with A-Z, then Noemi Iraci is your academic counselor! She can help with:

- Schedule Changes
- Grad Plans
- Additional Credit Opportunities
- Scholarship Information

Work hours: 8am to 3pm
Office Line: (760) 291-2245
Email: niraci@euhsd.org

Valley High School

SOCIAL WORKER

SOCIAL WORKER
SOCIAL WORKER

Adriana Bonilla
Angelica Curiel

(760) 291-2257
(760)-291-2258

abonilla@euhsd.org
acuriel@euhsd.org

The social workers at VHS provides vital services to address the social-emotional-environmental needs of our students. The social worker provides strategic services to address the needs and allow students to focus on academic learning. Students are provided mental health support and coordination of care to help bridge any gaps in the school setting. Anyone can refer a student to the social worker and walks-ins are acceptable. Our school social worker coordinates the school-based services with Palomar Family Counseling Services, Mental Health Systems, Escondido COMPACT, and other community partners.

REQUEST TO SEE A SOCIAL WORKER

Our social worker is available to all students before and after school, break and lunch times. If the social worker is unavailable at the moment, a student can complete a “request to see my social worker” slip that is followed up immediately.

Students are welcome anytime in the counseling office for any social/emotional needs on campus.

We take student class time and their learning very seriously. Students are expected to have permission and a pass from their teacher to see the social worker. Appointments are scheduled ahead of time with students receiving ongoing services.

Parent/Guardians- Please call or email our social worker anytime to communicate or to schedule an appointment.

PERSONAL/SOCIAL COUNSELING

To assist in decision-making, healthy coping skills, stress management skills, goal setting, problem solving skills and assist with peer interactions.

CRISIS INTERVENTION

The social worker assists students immediately with any crisis related situations. The social worker creates a plan of action to support student which may include communication with family and coordination of care for student/school safety.

Social Worker Services:

Restorative Practice, Counseling At Promise Students, McKinny-Vento/ Foster Youth Support, School Culture, Weekly Connections script, Camp Lead Coordinator, Community Agency Coordinator, Attendance/SARB Team , Risk Assessments, Crisis Intervention, Cal-SAFE, Home Visitations, Student Group Coordination, Feeding San Diego Food Distribution, Parent Orientation, Award Assemblies, School-wide Suicide Prevention services, Coordinator of Community Fair, Escondido COMPACT MDT Meetings Representative, Escondido COMPACT Board Representative, Social Work Intern Supervisor, Campus Trauma-Informed Care Consultant

VHS SCHOOL RULES AND REGULATIONS

VHS CODE OF CONDUCT

STUDENTS HAVE THE RIGHT TO:

- Receive a meaningful education to prepare them to take their place in an adult society.
- A positive learning environment includes a reasonably quiet and comfortable place to work.
- Curriculum materials that are current.
- A reasonable amount of individual attention and instruction.
- Knowledge of what is expected of them.
- A clean, attractive and functioning school facility.
- Learn according to their ability and achievement level and to be elevated according to their ability and achievement.
- Receive fair and consistent treatment in class.
- Attend without fear or threat to person or property.
- Learn non-violent skills that aid in self-discipline and problem solving.
- Learn human relation skills that promote positive interpersonal communication.
- Learn in a drug free environment.
- Freedom from sexual harassment.

STUDENT RESPONSIBILITIES

- Be a positive and contributing member of the Valley High School community and family.
- Show courtesy and cooperation towards all school personnel and all peers.
- Attend school each day.
- Remain free of drugs or illegal substances.
- Promote an effective and positive school climate, thus assuring the opportunity to an uninterrupted education.
- Follow the agreed upon school and classroom social contracts.
- Be on time each day for all classes.
- Carry a pass at all times when not in class and to show the pass upon request.
- Carry a Valley HS IDcard at all times and to show the ID card upon request.
- Complete all class assignments.
- Be personally responsible for textbooks, devices and other instructional responsibilities.

Valley High School



Athletics & Sportsmanship Contract

PURSUE VICTORY WITH HONOR

Our Valley High School ASSETS after school program generously pays for our VHS intramural athletic teams including the player uniforms, coaches, officials/referees and transportation costs to be able to provide you this opportunity to be a VHS team member and to represent VHS in an intramural athletic contest in the community. It is a privilege to be able to wear the VHS uniform and to represent VHS on and off the field/court. VHS Administration & or a VHS coach may remove me from the team for not following any of the following basic expectations below.

PRINT NAME _____

VHS Student Athletes are expected to:

- Be reminded that school ALWAYS comes first. Priority #1) Student Priority #2) Athlete
- Be at school every day & on time to all of my classes.
- Maintain passing classes at all times.
- Be student leaders in behavior and work in the classroom & on campus at all times.
- Respect the VHS facility & equipment & the opportunity to play for my school and this team.
- Respect your VHS coaches. The coach is in charge and is the only one who talks to referees.
- As a team player, I am responsible for the set up & take down for all my practices & games.
- Be respectful to our guests, all of our opponent players & their coaches at all times.
- Be respectful to referees. They are human & without them we would not be able to compete.
- Respect & accept all official's calls & decisions without arguments or gestures.
- Let coach speak to the referee if necessary, not the player/athlete. Your job is to compete.
- Adhere to all VHS rules & specific team rules in place by VHS & your assigned VHS coach.
- VHS school rules apply **AT ALL TIMES** on & off the field/court for all practice and games.
- Set a good example for other players and be respectful to spectators at home or away.
- Not use profanity, obscene language or any improper actions.
- Refrain from any acts or threats of acts of physical violence against any person. Unacceptable
- Know, understand, & appreciate the rules of the game we are competing in.
- Your TEAM always comes first. We win & lose as a community. This is a TEAM sport.
- At VHS we are expected to be good winners & good losers at all times.
- Maintain good sportsmanship at all times & enjoy the experience. Have fun playing together.
- Signing below indicates I have read all the above & agree to all of the expectations.

VHS STUDENT/ATHLETE SIGNATURE _____ DATE: _____

VHS PARENT/GUARDIAN SIGNATURE _____ DATE: _____

VHS PRINCIPAL/DESIGNEE _____ DATE: _____

VHS COACH SIGNATURE _____ DATE: _____

VHS ASSETS COORDINATOR _____ DATE: _____

Continuation Education overview

Continuation education, an educational option for students since 1919, is a high school diploma program designed for students whose needs are not being met in a comprehensive high school. The characteristics of the typical continuation school include smaller class size, and individualized open-entry/open-exit program, and a competency-based curriculum. In addition, students issued a high school diploma meet minimum competency established by their local school district as well as state-mandated graduation requirements.

Enrollment Process: **Voluntary Transfer** to Valley High

If this is either a Parent or Student Request and:

- ❑ **You are a student currently attending Del Lago Academy, Escondido, Orange Glen, or San Pasqual High School:**
Make a transfer request to the student's current assistant principal or school counselor who will meet with student and parent to discuss the request. If a transfer to Valley High School is recommended, both the administrator and the parents sign an Alternative Placement Student Recommendation Form, which is reviewed by the Alternative Placement Committee (A.P.C.). No student placement will be considered by the A.P.C. without parent approval. You will be notified by phone when final approval is given for the transfer and a "welcome conference" will be scheduled for the student and parent to attend Valley High.
- ❑ **If you are a student transferring into the Escondido Union High School District from another alternative placement or a student not currently enrolled in school:**
Call the director of Pupil Services at (760) 291-3261 to schedule an appointment.
- ❑ **If you are a student who does not live in the Escondido Union High School District and wish to enroll at Valley High School:**
Begin the inter-district transfer process at the administrative offices in the student's current district of residency. After approval by the current district, please contact the Director of Pupil Services at (760) 291-3261 to schedule an appointment.

Special Education Students

Classes are offered for students who have prescribed learning disabilities or who require resource specialist services. Students in Special Education classes who wish to attend Valley High School should have an I.E.P. stating placement at Valley High School is in the best interest of the student PRIOR to requesting a transfer. Please contact our VHS Special Education teacher Mrs. Brenda Simmons at VHS at (760) 291-2250 for additional information.

Involuntary Transfer

Also known as administrative placement, are transfers governed by the E.U.H.S.D. Board Policy #7445,b, and are appropriate for students who have: violated the district's conduct codes on repeated occasions; who are chronic truants or are failing to make appropriate progress; or who have committed a serious violation of Board Policy 7440, Standards of Student Behavior, Article VII, B,1,a-1. The procedure for involuntary transfers is:

- The student is immediately dropped from current placement. Checkout grades, graduation status reports, immunization records, and transcripts are mailed or faxed to Valley High School by the registrar.
- The Assistant Principal at the current site of enrollment will arrange for an appointment at Valley High School for intake.

- Any terms of suspension must be completed before a student can be enrolled at Valley High School
- Involuntary transfer students may be placed on probationary conduct, attendance, or academic achievement contracts.
- Parents who wish to appeal an involuntary transfer make an appointment to meet with the Director of Pupil Services.

The Alternative Placement Committee

The Alternative Placement Committee reviews all student placements. Students will be advised of their placement the following the A.P.C. meeting by the school site receiving the referral. The committee meets every six weeks during the regular school year. Four administrators review the APC recommendations and check the appropriateness of the referral and the completeness of the supporting documentation. Parents and students may appeal the committee decision by requesting to meet and present information to the committee. Students recommended to attend Valley High School should check out of their current school the last school day before enrolling in Valley. No one will be enrolled at Valley until the check-out procedure has been completed. For information on the Alternative Placement Committee meetings please call our Assistant Principal.

Student Intake Conferences

Returning students and students recommended for an intake conference by the Alternative Placement Committee must schedule an intake conference with the continuation school principal or assistant principal prior to enrollment. Allow 20 to 30 minutes for the conference. Both the student and parent/guardian must attend. All students not currently attending a school in the Escondido Union High School District must attend an intake conference. At that time, you must furnish your most current transcript, graduation status reports, immunization records, and proof of residency in the district. Any student currently under expulsion orders from another district must declare this during the conference.

Responsibility Training Program (R.T.P.)

Our new student RTP program has been named an “exemplary” program by the California Department of Education.

All new students will be assigned an R.T.P start date either by the Alternative Placement Committee or by the principal of Valley High School. The purpose of the nine-week R.T.P. program is:

- To build positive relationships
- To improve student mindset about regular and daily attendance in school
- To teach personal time management skills
- To review and refine pro-social skills
- To develop and learn the value of personal organizational skills and positive habits
- To reinforce personal accountability for actions and the impacts of our decisions and actions on others
- To become knowledgeable about all of the educational and vocational options and to explore for the future

Students are expected to be here every day. If a student through absence or attitude is not able to earn the minimum points to complete RTP they will be referred to the next RTP session at the next available start date and will unfortunately lose out on their opportunity to earn credits in the regular program. If you have any questions on RTP start dates call 760-291-2240.

Graduation Plans and Options

Valley High School Diploma 210 credits

The Valley Diploma is awarded after the student has completed all graduation requirements. A formal graduation ceremony is held each year at the end of the school year. In addition, an individual graduation celebration is held on campus in front of the student body after students have completed their requirements and exit interview with administration.

Comprehensive High School Diploma: 230 credits. Students who catch up and would like to return from Valley High School to any comprehensive high school in the EUHSD must do so three weeks prior to the start of the semester in which they plan to return. To be eligible to return, students must have the required amount of credits, have a clear disciplinary record and be accepted by the principal of their home school. Students wanting to return meet with their Connections teacher or counselor and complete necessary paperwork to be approved by the assistant principal. All requests to return are processed through the Alternative Placement Committee.

Adult School Diploma (Credit Plan): 190 credits. Students should call (760) 739-7300 for academic advising on the Adult Diploma requirements.

HISET: The HISET test is considered as an equivalent to a high school diploma. This test of basic skills can be taken when a student is within 60 days of their 18th birthday. You may take the test through Adult Education. Visit the Escondido Adult School website for more information <http://www.escondidoadultschool-rop.org/>.

TRANSPORTATION

Public Transportation: North County Transit District to Valley High School: Routes 351, 352, 355, 357 and 388 depart from the transit center at approximately 7:30 a.m. and arrive at Valley High School at between 7:50 a.m. and 8:10 a.m. North County Transit District departures from Valley High School: The bus departs from Valley High School approximately every 30 minutes. The cost is \$1.75 per ride or \$5 per day or a youth pass may be purchased for \$36.00 per month at the North County Transit District Office located at 700 W Valley Parkway. Call 1-800-266-6883 for additional help on route or schedule information. Or visit the regional transit web site at www.sdcommute.com. Or call the Customer Service Office at 760-966-6500.

TECHNOLOGY USE AND RESPONSIBILITIES

Every student and his/her parent/guardian must complete the Ethical Use Policy Contract before students can use school computer technology systems on campus. Students are not allowed into other areas on the hard drive that are not listed on the main menu. Student's found in an unauthorized area, will lose their computer privilege for the rest of the school year and be subject to additional discipline. The computer Ethical Use Contract can be found in the Parent Handbook.

TECHNOLOGY ETHICAL USE POLICY CONTRACT: DETAIL: CYBERBULLYING

Within the document: [EUHSD Examples of Technology Infractions](#) it clearly states that technology used for "Any form of Harassment" is considered an infraction of the policy. All forms of harassment in cyberspace, often called Cyberbullying, are unacceptable. Cyberbullying includes, but is not limited to, the following misuses of technology: harassing, teasing, intimidating, threatening or terrorizing another person by sending or posting inappropriate and hurtful email messages, instant messages, text messages digital pictures or images, or Web site posting (including blogs and social networks).

Student Instruction in Human Reproduction Family Life Education, Health Education and Sexually Transmitted Disease Education

The California Education Code, Sections 51550, 51240 and 58120, requires that no school district governing board shall require students to attend a course in which human reproduction, family life education, health education or venereal disease education is taught and parents/guardians must be notified prior to instruction in any of these topics. Please consider this section of the brochure as a statement of notification.

The following are brief descriptions of the courses in which the above topics are taught:

BIOLOGY

These courses include instruction in the functions and processes of the human reproductive organs.

HEALTH EDUCATION

Topics in the Family Life Education Unit may include: self-esteem, decision-making, communication skills, sex roles, friendships/relationships, sexually transmitted diseases, contagious disease prevention (AIDS), reproductive anatomy and physiology, pregnancy, birth, adoption, abortion, parenting, child abuse, contraception, and sexual assault.

PSYCHOLOGY AND SOCIOLOGY

These courses include instruction in: (1) Understanding Self; (2) Personal Responsibility; (3) Human Relationship; (4) Boy-Girl Relationships; (5) Preparation for Marriage; (6) Family Functions and Responsibilities; and (7) Family and Social Relationships. The written and audiovisual materials used in these courses are available for your inspection at the schools. If your child is enrolled in one or more of the above courses and you desire that he/she not participate in those phases of the instruction enumerated above, please send a written request to the school counselor. Such requests shall be valid for the school year in which they are submitted and may be withdrawn by the parent or guardian at any time. Other activities will be scheduled for students excused from this instruction. Please feel free to contact the school principal if you have any questions on the above information.

TEACHING OF CONTROVERSIAL SUBJECTS

Board policy and good teaching practice require that teachers be sensitive to the needs of students in teaching controversial subjects, and in using materials in the classroom which may be controversial, or which may affect the beliefs or feelings of students. (See Board Policy No. 6144) This is particularly true of materials that may contain derogatory racial, ethnic, or sexual expressions, or profanity. Care should be exercised to use the material in an appropriate and sensitive manner, remembering that teachers have an affirmative responsibility under state law to teach students to avoid the use of profanity, and to "instruct them in manners and morals. Questions about the appropriate use of materials should be referred to the principal. Please feel free to contact the school principal if you have any questions on the above information.



QUARTER SYSTEM, PROGRESS REPORTS AND REPORT CARDS

The 2021-22 school year is divided into four quarters which are nine weeks long. Teachers will have updated grades in Synergy every three weeks at VHS. At the six-week mark, progress reports will be mailed home. All students receive mailed home report cards at the end of each quarter. Revised: **Quarter 1** August 10th-October 8th, **Quarter 2** October 11th-January 3rd, **Quarter 3** January 5th- March 11th, **Quarter 4** April 14th- June 2nd

GRADES/STUDENT EVALUATION

The following percentages will normally be followed for marking grade cards and also represent the Escondido Union High School District standard for English, Mathematics and Reading Proficiency Tests. VHS does not issue F letter grades or citizenship grades.

A	90% to 100%
B	80% to 89%
C	70% to 79%
D	60% to 69%
F	59% below

NOTE: Students involved in co-curricular activities must be making progress toward graduation to participate. Student must have good attendance, be in good standing and passing all current classes to participate in our athletic program at VHS.

Graduation Requirements

Students must earn 210 credits to qualify for a high school diploma at VHS, which must include the following course requirements:

American Government	5	Economics	5
U.S. History	10	World Cultures	10
English	40	Fine Arts or Foreign Language	10
Health/Safety Education	5	Mathematics	20
Biological Science	10	Career Technical Education	10
Physical Science	10	Physical Education	20
		Electives	55
		Total credits	210

Note: No more than 10 credits earned as a student assistant and/or office training may be applied to the total number of credits.

GENERAL SCHOOL INFORMATION

VISITORS

Classroom visits by parents are encouraged but must be scheduled through the Assistant Principal's office with teacher approval with 24 hours advanced request/notice prior to the visit. Students may not bring friends, acquaintances, or relatives to school. No guest passes will be issued. Please Note: As an additional safety measure for our campus, Valley High School will ask that all visitors present a picture ID to our front office for verification via our RAPTOR system. People on campus should be those who are students, staff, and or parent/guardians with official business.

CLOSED CAMPUS

The Escondido Union High School District maintains a CLOSED CAMPUS at all times. Students may bring their lunch or buy it at the food service area. Leaving campus without an off-campus pass may receive disciplinary consequences and parent notification. Also, please see the "Out of Bounds Areas" section. Students are expected to check out formally with attendance office.

ID CARDS

See the receptionist for a new ID card and picture. Students must show their **current ID card** when checking out textbooks/library materials. School will provide the ID card. Lost ID cards and ID cards for new students are issued in the library. The replacement cost for a lost ID card is \$5.00 and is to be paid to the cashier. Students are expected to have their ID card on them while on school campus.

LOST AND FOUND

Lost and found items should be brought to the Assistant Principals' office. Do not bring valuable items to school. **The school is not responsible for lost or stolen items.**

STUDENT PARKING

Student parking is provided on a limited basis and is provided as a convenience and privilege to students. The school is not responsible for theft or damage to vehicles parked on school grounds. All vehicles parked on school property are subject to search. Each registered student is responsible for all contents contained in his/her vehicle including contraband. Vehicles parked on school property or at school activities are considered within the jurisdiction of school officials for purposes of search and seizure with reasonable cause. Students can lose the privilege and convenience of the parking lot.

HEALTH OFFICE/SCHOOL NURSE

All injuries on campus must be reported to the Health Office. Injured and ill students must report to the Health Office before leaving campus. Students who are excused from P.E. for two or more days need to bring a note from a parent/guardian or doctor to the Health Office. Students are encouraged to discuss any medical problems with Health Office personnel.

MEDICATION

Students are not allowed to bring or carry any medication with them, except for those allowed by law. The school nurse may assist any pupil who needs to take medication during the school day if the school receives: A written statement from the doctor detailing the method, amount, and time the medication is to be taken (form available from the school). A written, signed statement from the parent/guardian asking the school to assist the student. After the required forms are brought to school, the prescribed medication should be brought to school in a labeled prescription container by a parent/guardian. School personnel without the written authorization of the student's physician and parent or guardian can dispense no medication of any kind. Please contact the school nurse about any changes in your students' health status that may affect her/his school day. If students are diagnosed by physicians as having an infectious disease, please contact the school nurse. Students requiring home instruction due to long term illness or disability must pick up home instruction forms from the school nurse.

DEBTS TO THE SCHOOL

Students are issued schoolbooks and equipment/technology devices for the proper use in the classes in which they are enrolled and for athletic and activity participation. Normal wear and tear is expected. Lost, stolen, destroyed or misused books (including writing in the book) will result in a student fine. Students will not be issued replacement books until book and equipment debts to the school are cleared. Seniors may not be allowed to participate in graduation ceremonies until these debts are cleared.

PARENT RESPONSIBILITY FOR DAMAGES

Each student in the school district is responsible for the proper care of school property and the school supplies and equipment entrusted to his/her use. In accordance with law, students who vandalize school property are subject to disciplinary measures.

California Education Code (EC) Section 48904(a)(1) provides that the parent or guardian of a minor is liable for all damages caused by the willful misconduct of the minor that results in the injury or death of any pupil, school district or private school employee, or school volunteer. The parent or guardian is also liable for damages to real or personal property belonging to the school district or private school, or personal property belonging to a school employee, resulting from the willful misconduct of the minor. The liability of the parent or guardian shall not exceed \$10,000. EC Section 48904(a)(1) also specifies that the parent or guardian of a minor is liable for any reward offered by a local agency for information leading to the identification and apprehension of any person who willfully damages or destroys property, or whose willful misconduct results in injury or death to any person. This liability also shall not exceed \$10,000.

SEARCHES AND SEIZURES (CA Ed Code and Board Policy 5145.12)

The law provides school officials with wide latitude to search students, their possessions, and automobiles, in the ongoing effort to maintain a safe and secure campus. When a school official has a “reasonable suspicion” that a student may be in possession of contraband or dangerous objects, the student will be asked to empty all pockets and provide the official access to other personal items (backpacks, lockers, cars) which may contain contraband or dangerous objects. Where possible, metal detectors are used when searching an individual for weapons. It is expected that all students will be cooperative, and the school official will make every attempt to be unobtrusive and respectful of privacy. Students should be aware that a ground for suspicion commonly includes being “out-of- bounds” without permission or a report by another student, parent or staff member of possession of contraband or dangerous objects. (Students should also be aware that any contraband or dangerous objects found in their possession would be assumed to belong to them.)

USE OF TRAINED DOGS (Board Policy 5145.12(b))

In order to provide a safe school environment, the Escondido Union High School District has approved the use of trained dogs which are used to detect the presence of substances prohibited by law or district policy and gunpowder-related weapons. Dogs may be brought onto campus without notification to students and parents.

USE OF METAL DETECTORS (Board Policy 5145(a))

Where possible, staff will use a metal detector in searching a student for weapons. The Board finds that the growing presence of weapons in the schools threatens the district’s ability to provide a safe and orderly learning environment. Metal searches may be conducted in a random fashion that excludes individual discretion regarding who will be searched.

ATTENDANCE

At VHS, we are committed to the academic success of all students. One of the keys to passing classes and graduating is attending school daily and on time. Absences and repeated unexcused absences or tardiness may impact classroom performance and could lead to disciplinary consequences. Valley High requests that families schedule appointments and other activities during non- school hours whenever possible.

In the event of a necessary absence, contact the Attendance Office at 760-291-2244

- Parent or guardian must report the absence to the office each day the scholar will be absent. Parents should call Valley prior to 10 a.m.
- Upon returning to school, students must submit a note from a parent/guardian stating the reason and date of the absence to the attendance office in order to acquire a readmit.
- If an absence is not cleared within two (2) school days after the student returns to school, it will be recorded as an unexcused absence/truancy and school discipline may apply.

UNEXCUSED ABSENCES

Unexcused absences are absences that are not a result of justifiable personal reasons including, but not limited to, illness, having medical, dental, optometric, or chiropractic services rendered, special religious ceremonies, school related and approved activities, and family emergencies that cannot be handled in some other manner, even though approved by parents/guardian.

OFF CAMPUS PASSES

While we encourage scholars and families to schedule appointments before or after school, we know that occasionally students may need to leave campus for a doctor or dentist appointment. If your student needs to be excused early, please provide the attendance office with advance notice prior to the appointment, either by a call or a written note. Your student will be provided an off-campus pass, which they can pick up from the attendance office before school, during break, or during lunch. However, a parent/guardian must come to the school office and sign the student out of school at the front desk when students leave campus before the end of the school day. If a student leaves campus without a pass and parent signature, it is considered a truancy. A disciplinary consequence will apply, which may include being searched for contraband. The absence cannot be excused.

LEAVING CAMPUS WITHOUT PERMISSION

The Escondido Union High School District maintains a CLOSED CAMPUS at all times. Whenever a student needs to leave school, during school hours, he/she must first obtain an off-campus pass from the attendance office. All students leaving campus without prior permission will be subject to disciplinary consequences, which may include being searched for contraband. There is no excuse for being off campus without either administrative or parental permission.

OUT OF BOUNDS AREAS:

Students are expected to remain in areas on campus where adequate supervision is provided by the staff. Out of bounds areas include parking lot, main streets leading to campus, and the nearby park. If a student is caught out of bounds you are subject to search by school staff.

RESTROOM or HALL PASS:

Students are expected to have an approved VHS restroom or hall pass in their possession any time they are outside the classroom during a class period. One pass is necessary for each student

EXCESSIVE ABSENCES AND TRUANCIES

A student who has ten excused (partial and full) absences is considered excessively absent (this includes tardies in excess of 30 minutes). After 10 absences, student will be required to provide a doctor's note, and all subsequent absences will be considered truanancies. A student who has three unexcused absences is considered truant (E.C. Section 48260). For excessive excused absences or truanancies, scholars are referred to a SART (School Attendance Review Team).

TRUANCY

Arriving thirty (30) minutes or more (late for class) without a valid pass is the same as an absence. A period truancy will be recorded. The following are considered truanancies:

- Being absent from school without the knowledge and consent of the parent.
- Leaving the school grounds during the school day without permission.
- Staying out of class without permission.

***Assistant Principal/Counselor may drop the student from class with loss of credit and/or other corrective action.**

TRUANCY POLICY

It is our belief that it is necessary for our students to attend school every day in order to complete the graduation requirements and to gain the skills needed for success in the future. It is the responsibility of every student to attend school regularly and on time.

Parent/Guardian must clear all student absences. If an absence is not cleared within two days, the student will be considered truant. Habitual tardiness or truanancies may result in participation in a Restorative Conference, detention, the loss of privilege to participate in extracurricular activities (ASSETS), and/or referral to the Valley High Student Attendance Review Team (SART).

1st Truancy Attendance Office notifies parent of absence by phone/dial out.

3rd Truancy Attendance Office personnel sends first letter home to parent/guardian.
Attendance Office personnel refers student to Connections teacher.
Connection teacher makes contact with student and parent.

6th Truancy Attendance Office personnel sends second attendance letter home.
Attendance Office refers student to Assistant Principal to schedule SART team meeting.
School Attendance Review Team (SART) will meet with student/parent to discuss interventions and complete a SART contract.

9th Truancy Attendance Office personnel sends third attendance letter home.
Referral to Student Attendance Review Board (SARB) if improvement have not been made.

THE STUDENT ATTENDANCE REVIEW TEAM (SART)

Students who are absent for three days or tardy for more than a thirty-minute period on three occasions (or any combination thereof) will receive a truancy letter. If the truancy continues, a second and third letter will go home to the parents and the school counselor and administrator will be notified. This also applies to excessively excused students. Students with truanies or excessive excused absences will be referred to a Student Attendance Review Team. This team is comprised of Valley High personnel and works with the student and paren/guardians to support attendance and ensure the regular and on-time school attendance of the student.

THE SCHOOL ATTENDANCE REVIEW BOARD (SARB) PROCESS (E.C. Section 48260)

If tardiness and absences continue to be a problem following the SART meeting, the student and family will be referred to SARB. SARB is a legal body comprised of representatives of the school district, juvenile justice system, Child Protective Services, and community agencies. SARB directs students with school attendance problems to appear before the committee, accompanied by parent/guardian, in order to implement appropriate interventions together. *The goal of the School Attendance School Board is to minimize the negative effects of excessive absences by coordinating and directing the efforts of parents, students, and school personnel on the behalf of the student welfare and achievement.*

FIELD TRIPS/SCHOOL-SPONSORED ABSENCES:

Teachers will be notified in advance of all school-sponsored activities to release participating students. If a teacher feels improper student performance warrants non-attendance, teachers may recommend that a student not attend. All teachers must clear a student in order for the student to attend a field trip. For regularly scheduled events a roster is given to teachers in advance of the event identifying participating students.

ESCONDIDO UNION HIGH SCHOOL DISTRICT DRESS CODE

The following section outlines the required dress code for all students in the Escondido Union High School District, including the students of Valley High School. This is the minimum dress standard that all students are required to follow on a daily basis.

- All students must wear clothing which is clean, safe and in good repair.
- The clothing should promote the health and welfare of the wearer.
- Student dress, personal appearance, and conduct are expected to be of such character and decency as not to disrupt or distract from the instructional process, nor diminish the disciplinary control of the teacher.
- The two standards of the Dress Code are modesty and safety.
- The Dress Code is a dynamic document. Changes may be made at any time during the school year.
- Discretion may be used to determine appropriate attire for the classroom by administration. Students and parents will be notified.

Dress Code Implementation Guidelines and Administrative Regulations

California Education Code EC35183 states: Both students and staff of the senior high school campuses have the constitutional right to be safe and secure in their persons at school. "Gang-related apparel" is hazardous to the health and safety of the school environment. Students often conceal weapons by wearing clothing, such as jumpsuits and overcoats, and by carrying large bags. The Escondido Union High School District has adopted a reasonable dress code policy that prohibits pupils from wearing "gang-related apparel".

Referrals for dress code violations accumulate.. Violations are not cleared from student discipline records at the end of each year.

Progressive Discipline for Dress Code Violations:

FIRST INFRACTION: Warning (possible parent contact), fix the issue on campus, borrow a clean shirt/sweater from school, turn inside out.

SECOND INFRACTION: Parent contact

THIRD INFRACTION: Informal Conference with student and parent contact.

FOURTH INFRACTION & BEYOND: Upon the 4th violation, the administration may assign progressive days of suspension starting at 1 day in addition to a voluntary Restorative Formal Conference with student/family.

***After any identified dress code violation, parent may be contacted and asked to bring appropriate clothing to school or agree to an alternative school provided substitute.**

DRESS CODE Regulations

Referrals/interventions for dress code violations accumulate. Violations are not cleared from student discipline records each year.

Administrative Regulation #1	Clothing must be modest and provide adequate coverage
Guidelines	<ul style="list-style-type: none">• Garments that are see-through, low cut/expose midriff are not acceptable.• Prohibited tops to include any top with scooped arms that show undergarments. Sleeveless blouse/shell is OK if no undergarments visible.• Sleeveless undershirts in any color are prohibited as outerwear.• Low or revealing neckline is a violation of dress code.• No bare midriffs or bathing suits.• No spaghetti straps or sundresses with spaghetti straps are allowed without an appropriate shirt underneath.• No open back tops, halter-tops, tube tops, or strapless tops.• Certain clothing will not be allowed if it is determined by administration to interfere with the learning environment.• Shoes must be worn at all times. Specific classes may require appropriate footwear for safety reasons.
Administrative Regulation #2	No clothing, accessories, belts, jewelry displaying alcohol, tobacco or other drugs or look-alikes, sex, illegal substance or messages promoting violence, unsafe or illegal activity.
Guidelines	<ul style="list-style-type: none">• Students shall not wear clothing items that contain messages that are vulgar, offensive, obscene, or libelous, that denigrate others on the basis of race, color, religion, creed, national origin, gender, sexual orientation, or disability, that promote alcohol or drug use or violence, or that are otherwise contrary to the school's educational mission. This includes look-alike advertising, tobacco messages/ advertising, slogans or any text promoting unsafe or illegal activity.
Administrative Regulation #3	Size appropriate clothing only.
Guidelines	<ul style="list-style-type: none">• Students may not dress in brief or revealing clothing.• Pants must fit at waist, buttocks, crotch and legs.• Dress code criteria are for <u>student safety</u>. If the pant fit is baggy enough to conceal contraband and/or weapons the pant does not meet the dress code requirement for safety.• If the waist size is loose enough for student pant/short to sag, the pant/short does not meet the requirement for appropriateness for school.• No pant may be worn that has a waist or a cut that shows underwear or is cut to be worn below the waist level. Pants must be fastened.
Administrative Regulation #4	No see through clothing.
Guidelines	<ul style="list-style-type: none">• Garments that are see through, cut low or expose the midriff are not acceptable.• Bib top overalls worn without appropriate top are prohibited.• Undergarments must not be visible.• See through clothing is permitted only if worn with opaque clothing underneath.• If underneath clothing is underwear or otherwise violates the dress code, then see through clothing item is also contraband.

Administrative Regulation #5		Dress code compliant headgear	
		<ul style="list-style-type: none"> No addition of name written or otherwise sewn attachment to headgear Student given name written under the brim for purposes of identification Sun protective headgear is okay. Sun protective is a fully brimmed hat. No headgear, head covering, or hoods to be worn indoors. All headgear must meet Dress Code Administrative Regulations-2,6,7,8, 9. Headgear will not be allowed if it is determined by administration to have a negative impact or gang affiliation. Examples - Detroit Tigers or Washington Nationals baseball hat. No rags, bandannas, do-rags, hairnets, or skull caps 	
Administrative Regulation #6		Clothing promoting/representing a professional athletic team.	
Guidelines		<ul style="list-style-type: none"> Professional or college sports attire is allowed as long as it is not determined by the administration to have a negative impact or gang affiliation. 	
Administrative Regulation #7		No clothing with altered logos/emblems.	
		<ul style="list-style-type: none"> No clothing with logos that are altered and may violate dress codes in areas such as vulgarity, by representing gang affiliation or other regulations. See gang or gang like behavior following this section. 	
Administrative Regulation #8		No chains or spiked clothing.	
Guidelines		<ul style="list-style-type: none"> No heavy gauge chain to be worn as jewelry. Wallet chains okay if light gauge and less than 6". No clothing, rings or other attire with spikes that present a possible danger to the wearer or other. No clothing rings or other attire that may be used as a weapon or otherwise qualify as dangerous objects. 	
Administrative Regulation #9		No Gang related clothing or apparel.	
		<ul style="list-style-type: none"> No Plaid or Pendleton style shirts buttoned to the neck. No "Wife Beater" tank tops No Long shorts and pulled up white socks as not to expose skin on legs. No Nazi or confederate symbols, patches on piece of clothing or hat. Gloves or mittens are permitted during inclement weather only. Certain clothing will not be allowed if it is determined by administration to have a negative impact or gang affiliation. 	

GANG ATTIRE AND GANG-LIKE BEHAVIOR

"Gang-related apparel" is hazardous to the health and safety of the school environment.

The Escondido Union High School District desires to keep district schools and students free from the threats or harmful influence of any groups or gangs that advocate disruptive behavior and has adopted a reasonable dress code policy that prohibits pupils from wearing "gang-related apparel". All students must wear clothing which is clean, safe and in good repair. Any attire that is worn in such a way as to identify students with a "gang," or distracts from the educational process, is not allowed. Any attire or accessory such as bandannas, do-rags, or hairnets is prohibited attire if the school administration believes the attire or accessory is worn as a display of gang association affiliation or sympathy. The school district and the site administration by this notice reserves the right to contact the Escondido Police or other local law enforcement agencies to determine what is considered to be gang attire or a display of affiliation, association or sympathy. Any such object so identified by the law enforcement agency will immediately become prohibited on any district campus or at any school activity until such time as the district is noticed otherwise by this same agency.

CONSEQUENCES FOR STUDENT MISCONDUCT

School discipline consequences strive to be consistent, reasonable, fair, age appropriate, and matched to the severity of the student's misbehavior. Consequences that are paired with meaningful interventions, instruction and guidance (corrective feedback and re-teaching) offer students an opportunity to connect their misconduct with new learning, participate in contributing back to the school community, and are more likely to result in getting the student re- engaged in learning. Any use of consequences should be carefully implemented with well-

defined outcomes in order to provide the greatest benefit. Positive consequences including systematic recognition for appropriate behavior frequently lead to an increase in the desired behavior. Negative consequences are designed to provide feedback to the student that his or her behavior is unacceptable and should not occur again.

INTERVENTIONS & DISCIPLINARY ACTIONS

Prior to suspension, or any disciplinary measure, students should first be supported in learning the skills necessary to function in the school environment and to avoid negative behavior. At Valley High School we are trained and practicing the use of restorative practice. Guiding principles that set forth clear expectations, and the development of a Positive Behavior Intervention and Support (PBIS) system, enable staff to have available the information and resources needed to evaluate and address student misconduct more effectively and positively for all involved. Disciplinary and restorative interventions may include:

RESTORATIVE PRACTICE

PROACTIVE

In recent years, the importance of creating a positive school culture has become increasingly evident. At Valley, we are using the framework of restorative practices to help create a positive, supportive school environment for our scholars. Restorative practices include proactive processes that focus on building relationships and community and ensuring that all students feel welcome and connected. The continuum of restorative practices ranges from how we speak to students on a daily basis, to how discipline incidents are handled.

RESPONSIVE

When a disciplinary problem occurs, or a relationship is harmed, students are provided the opportunity to meet in a controlled, supportive environment in order to learn about how their actions have affected others, and what may be done to “repair the harm”. In this way, students are not only able to take responsibility for their actions but are also able to restore the relationship and sense of community.

SCHOOL JURISDICTION OVER STUDENT CONDUCT

A pupil may be suspended or expelled for group I – IV violations that are related to school attendance or a school activity that occur at any time, including, but not limited to, any of the following:

- **While on school grounds.**
- **While going to or coming from school.**
- **During the lunch period whether on or off the campus.**
- **During, or while going to or coming from, a school sponsored activity.**

RELATIONSHIP BETWEEN PROBLEM AREA AND DISCIPLINE ACTION

The following charts indicate in general the types of disciplinary action that apply in each problem area in the school. Each infraction shows a minimum and maximum action suggested, as well as a suggested action for the first occurrence and one for repeated occurrences. School officials will consider the school records of students before action is taken. If a student has continually and repeatedly been involved in problem areas, the disciplinary action may result in the maximum action listed. Students should not feel they will automatically receive the maximum action if they have previously been involved in problem areas. Aggravated incidents may result in the maximum discipline action without going through the progressive discipline action.

YOUR RIGHTS--DUE PROCESS

All students are entitled to due process. This means there are certain procedures that school officials must follow prior to taking appropriate disciplinary action. There are also procedures students and parent / caregivers must follow if they do not agree with the school's actions. If a student does become involved in a situation in which a suspension or expulsion might result, both the student and his/her parents will be given a more detailed description of the due process procedures and rights. Challenges or objections suspensions may be addressed directly to the school-site principal. Students who are recommended for expulsion have a right to an expulsion hearing. (EC 48900, 48915).

Escondido Union High School District Code of Conduct Infractions & Consequences

<p>Recommendations: MUST EXPEL: The principal shall recommend expulsion of a pupil that he or she determines had committed any of the following acts at school or school activity off school grounds.</p>	<p>Consequence: Mandatory Expulsion per Education Code 48915 (c)</p>
<p>Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal.</p>	<p>Immediate suspension from school five days. Extension of Suspension for cause to accommodate Administrative Hearing Panel timeline. Board of Education to expel for one calendar year if found guilty. Notification to the Escondido PD. Report to the State Department of Education.</p>
<p>Brandishing a knife at another person.</p>	<p>Immediate suspension from school five days. Extension of Suspension for cause to accommodate Administrative Hearing Panel timeline. Board of Education to expel for one calendar year if found guilty. Notification to the Escondido PD. Report to the State Department of Education</p>
<p>Unlawfully selling a controlled substance.</p>	<p>Immediate suspension from school five days. Extension of Suspension for cause to accommodate Administrative Hearing Panel timeline. Board of Education to expel for one calendar year if found guilty. Notification to the Escondido PD. Report to the State Department of Education</p>
<p>Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.</p>	<p>Immediate suspension from school five days. Extension of Suspension for cause to accommodate Administrative Hearing Panel timeline. Board of Education to expel for one calendar year if found guilty. Notification to the Escondido PD. Report to the State Department of Education</p>
<p>Possession of an explosive</p>	<p>Immediate suspension from school five days. Extension of Suspension for cause to accommodate Administrative Hearing Panel timeline. Board of Education to expel for one calendar year if found guilty. Notification to the Escondido PD. Report to the State Department of Education</p>

CRIME STOPPERS

Campus Crime Stoppers is a partnership between the school district, Escondido Police Department and Crime Stoppers. Anonymous tips regarding possible crimes can be made by students or parents. The 24 hour tip phone number is **888 580-8477** or text **SD Tips to 274637** or on the web at **www.sdcrimestoppers.com** Students can receive a monetary reward, of up to \$1,000, for a tip that leads to an arrest or disciplinary action by the school.



VALLEY HIGH SCHOOL Action to Be Taken

For behavioral errors not included, the administrator or designee will utilize one or more of the following measures depending on the behavior: 1) Re-teach the expected behavior with multiple examples, teach where the problems are occurring, give frequent practice opportunities 2) provide useful and immediate correction when behavior error takes place, 3) provide positive feedback when behavior expectations are met, 4) prevent problem behavior by increasing supervision, restricting student privileges, 5) parent / caregiver contact 6) allow student to restore the environment and relationships which were affected by his or her behavior in the form of Restorative Practices and Community Service 7) refer student for a meeting at the site with Connections teacher, Counselor/Social worker and Assistant Principal 8) removal of the student from the setting.

PROBLEM	RANGE	FIRST OCCURRENCE	REPEATED OCCURENCE
Absence/Tuancy— Unexcused EC 48900 k, 48260, 48200	Minimum	See Valley High School Attendance/Tardy Policy	May include: Home Visits, Principal Letter, Truancy Letters, SART, SARB
	Maximum	Detention	
Arson EC 48900 f PC 450, 451 {f(1)}	Minimum	May include: Re-teach (e.g. fire safety), Loss of Privileges (e.g. increased supervision, limited mobility), Formal Conference, Community Service, Restorative Practices (e.g. letter of apology), Contact Fire Marshal, Counseling Ref.	Community Service (e.g. repair/replace damaged property, voluntary work in lieu of payment), Restorative Practices
	Maximum	In School Suspension, Suspension Formal Reprimand, Police Report, Expulsion	Expulsion, Police Report
Battery on School Staff EC 48900, 48915 a(5), 44401{a(5)}	MANDATORY	Suspension and recommendation for Expulsion, Police Report. May include: Restorative Practices	Board of Education to expel for 1 calendar year, Police Report
Bullying (incl. Cyberbullying) EC 48900 (r) r (4)	Minimum	May include: Loss of privileges (e.g. restricted free time area, increased supervision), Informal/Formal Conference, Community Service, Counseling	Informal/Formal Conference, No Contact Contract, Community Service (e.g. project to contribute to school safety and respect)
	Maximum	Detention, No Contact Contract, In School Suspension, Suspension, Safe Schools Contract, Police Report, Expulsion	In School Suspension, Suspension (up to 5 days), Transfer to Alternative Ed, Expulsion
Bus Conduct EC 48900 AR, BP 5131.1 (a-e) Title IV 14103	Minimum	Informal/Formal Conference, may also include: Re-teach (e.g. PBIS bus lesson), Loss of Privileges (e.g. sit in front seats of bus), Community Service (e.g. clean bus), Restorative Conference	Loss of Bus Privileges, Community Service (e.g. teach bus lesson to other students)
	Maximum	Detention, Loss of Bus Privileges, Formal Conference, In School Suspension, Suspension, Formal Reprimand	In School Suspension, 3 Day Suspension, Formal Reprimand, Expulsion
Campus – Leaving Without Proper Authorization EC 48900k, 35291 {k(1)}	Minimum	May include: Re-teach (e.g. problem solving lesson), Loss of Privileges (e.g. restricted area for free time, check in regularly with office), Informal/Formal Conference, Community Service	Detention, In School Suspension <i>Student may be subject to search upon re-entry</i>
	Maximum	Detention, In School Suspension <i>*Student may be subject to search upon re-entry</i>	In School Suspension, Suspension, SARB
Cheating on Test or School Related Assignment, Plagiarizing EC 48900k, 35291 {k(1)}	Minimum	May include: Re-teach (e.g. PBIS lesson on “Be the Best”, write report on cheating/plagiarizing), Loss of Privileges (change seat), Conference, Community Service, Restorative Practices (e.g. apology to student and teacher), Re-do assignment.	Detention, Informal/Formal Conference, Community Service (e.g. provide tutoring for other students in strong area while receiving tutoring in low area), loss of credit
	Maximum	Formal Conference, Detention, In-School Suspension, Suspension	In School Suspension, Suspension
Defiance – Willful Defiance of Authority Disruption on School Property or in Classroom EC 48900k {k(1)}	Minimum	May include: Re-teach (e.g. PBIS lesson on “Do No Harm), Loss of Privileges, Informal Conference, Community Service (e.g. help teacher in classroom).	Informal/Formal Conference, Behavior Contract, Detention
	Maximum	Restorative Formal Conference, Detention, In School Suspension, Rec. for counseling	In School Suspension, Suspension, Transfer to Alternative Ed, Expulsion
Destruction of Property (School or Personal) EC 48900 f {f(1)}	Minimum	May include-Re-teach (e.g. lesson on respect of property), Loss of Privileges (e.g. limited access to areas of campus), Informal Conference, Community Service, Restorative Practices (e.g. letter of apology)	Formal Conference, Parent Liability, Restitution of Damages, Community Service (e.g. repair/replace, voluntary work in lieu of payment, Restorative Conference
	Maximum	Parent Liability, Restitution of Damages, In School Suspension, Suspension, Transfer to Alternative Ed, Expulsion, Police Report	In School Suspension, Suspension, Police Report, Transfer to Alternative Ed, Expulsion

Action to be Taken

PROBLEM	RANGE	FIRST OCCURRENCE	REPEATED OCCURENCE
Driving Reckless on or Around Campus EC 48900 {k(1)}	Minimum	May include: Re-teach (e.g. PBIS lesson on driving expectations), Loss of Privileges (e.g. parking on campus), Informal/Formal Conference, Community Service (e.g. parking lot clean up) Detention	Detention, Formal Conference, Loss Parking Privilege on Campus
	Maximum	In School Suspension, Suspension, Revoke Driving Privileges, Police Report <i>*All driving violations subject to police citation</i>	In School Suspension, Suspension, Revoke Driving Privileges, Possible Transfer to Alternative Ed, Police Report <i>*Driving violations subject police citation</i>
Drugs/Alcohol/Paraphernalia EC 48900 c {c(1)} EC 48915 a(3) {c(2)} EC 48915 c(3) {c(3)} EC 48900 p {c(4)}, EC 48900 d {d(1)} EC 48900 j {j(1)}	Minimum	District Sponsored Counseling Program	Suspension, Involuntary Transfer to Continuation School
	Maximum	5 Day Suspension, Expulsion, Police Report	Police Report, Suspension and/or Expulsion.
	MANDATORY	Mandatory Expulsion for Sales	Mandatory Expulsion for Sales
Electronic Devices Possession/Using if Disrupts Educational Process (EC 48900, 48901.5) {o(1)}	Minimum	May include: Re-teach (e.g. PBIS lesson on cell phones), Loss of Privileges (e.g. keep phone in office) Informal Conference, Community Service (e.g. help PBIS Team make posters on cell phone use), Restorative Practices (e.g. letter of apology)	Informal/Formal Conference, Confiscation (e.g. for rest of week pick up from office)
	Maximum	Detention, Confiscation (e.g. for rest of day, pick up from teacher)	Confiscation (e.g. for rest of semester, parent / caregivers pick up in office), In School Suspension, Suspension
Explosive Devices/Bomb Threat C 48900 b, 48915 a(2) {b(1)} EC 48915 c(5) {b(4)}	MANDATORY	Threat Assessment, Suspension, Safe Schools Contract, Expulsion for one year, Police Report. May include: Restorative Conference, Re-teach (e.g. problem solving skills).	Threat Assessment, Suspension, Recommendation for Expulsion for one year, Police Report
Extortion/Robbery EC 48900 e EC 48915 a(4) {e(1)}	Minimum	May include: Re-teach (e.g. PBIS lesson on “Do No Harm”), Loss of Privileges, Formal Conference, Community Service (e.g. replace item), Letter of Apology, Detention	Detention, Formal Conference, Community Service, Restorative Practice Intervention
	Maximum	In School Suspension, Suspension, Expulsion for one year, Police Report	In School Suspension, Suspension, Expulsion for one year, Police Report
Fighting/Assault/Threats EC 48900 a(1) {a(1)} EC 48900 a(2) {a(2)} EC 48900 s {a(3)} EC 48915 a(1) {a(4)} EC 48915 a(5) {a(5)} PC 241, 243, 245, 22	Minimum	May include: Re-teach (e.g. problem solving lesson, anger management group), Loss of Privileges (e.g. restricted areas of campus), Informal/Formal Conference, Detention, Safe Schools Contract, Rest. Practices, No Contact Contract, Community Service	Formal Conference, Restorative Practices (e.g. letter of apology, conflict resolution), Community Service, Safe Schools Contract, Counseling
	Maximum	In School Suspension, Suspension, Transfer to Continuation School, Expulsion, Police Report	In School Suspension, Suspension, Transfer to Alternative Ed, Expulsion, Police Report
Fighting – Causing Serious Physical Injury (Battery) EC 48900 a (1) EC 48900 a (2) EC 48915 a (1)	Minimum	May include: Up to 3 day Suspension, Recommendation for Counseling, Safe Schools Contract, Restorative Conference	Up to 5 Day Suspension, Restorative Conference
	Maximum	Suspension, Expulsion, Transfer to Continuation School, Police Report	Suspension, Expulsion, Police Report, Transfer to Alternative Ed
Fire Alarm – Deliberate False EC 48900 k (1)	Minimum	May include: Re-teach (e.g. write report on fire safety) Loss of Privileges (e.g. must be supervised during transitions), Informal Conference, Comm. Service (e.g. volunteer for fire department), Detention	Formal Conference, Detention, Community Service (e.g. make up for lost instructional time by assisting in office).
	Maximum	In School Suspension, Suspension, Fire Marshall and/or Police Report	In School Suspension, Suspension, Fire Marshall, Expulsion, Police Report

Action to be Taken

PROBLEM	RANGE	FIRST OCCURRENCE	REPEATED OCCURENCE
Forgery EC 48900, 35291 PC 470-483.5 {k(1)}	Minimum	May include: Re-teach (e.g. PBIS lesson on responsibility), Loss of Privileges (e.g. parent/caregiver phone contact in lieu of student communication), Informal Conference, Restorative Practices (e.g. letter of apology)	Detention, Formal Conference
	Maximum	Detention, In School Suspension, Suspension	In School Suspension, Suspension, Expulsion, Police Report
Gambling EC 48900 k {k(1)}	Minimum	May include: Re-teach (e.g. write report on gambling), Loss of Privileges (e.g. increased supervision, restricted access to areas of campus, Informal Conference, Community Service	Loss of Privileges, Community Service (e.g. help with school fund raiser), Formal Conference
	Maximum	In School Suspension, Suspension	In School Suspension, Suspension
Gang Behavior/Attire EC 48900 k, 35183, 35294.1 BP 5132 {k(2)}	Minimum	May include: Re-teach (e.g. problem solving lesson, support group), Referral to Counselor (academic support and cultural awareness), Loss of Privileges (e.g. restrict areas of campus), Informal Conference, Detention	Loss of Privileges (e.g. increased supervision, limited free time area), Formal Conference with Parent / Guardian and Student, Conference with SRO
	Maximum	Community Agency Referral, In School Suspension, Safe Schools Contract, Suspension, Expulsion, Police Report	In School Suspension, Suspension, Transfer to Alternative Ed, Expulsion, Police Report
Harassment/Intimidation EC 48900.4 {r(1)} EC 48900 o {r(2)} EC 48900 q {r(3)}	Minimum	Re-teach (e.g. problem solving skills), Loss of Privileges, Formal Conference, Community Service (e.g. project to make students feel safe and respected), Safe Schools Contract, Counseling Referral, Detention	Formal Conference
	Maximum	In School Suspension, Suspension, Expulsion	In School Suspension, Suspension (5 days), Police Report, Transfer to Alternative Ed, Expulsion
Hate Crimes/Violence EC 48900 t, 48900.3 {p(1)} (Gr. 4-12)	Minimum	May include: Re-teach (e.g. diversity training, write a report on group), Formal Conference, Comm. Service (e.g. project to make climate respectful), Threat Assessment, Counseling	Threat Assessment, Formal Conference, Safe Schools Contract, Community Service
	Maximum	Safe Schools Contract, In School Suspension, Suspension, Expulsion, Transfer to Alternative Ed, Police Report	In School Suspension, Suspension (5 days), Transfer to Alternative Ed, Expulsion, Police Report
Hazing EC 48900q, 32050, 32051 {r(3)}	Minimum	May include: Re-teach (e.g. write report on dangers of hazing), Loss of Privileges, Informal Conference, No Contact Contract, Community Service	In School Suspension, Suspension (up to 5 days).
	Maximum	In School Suspension, Suspension, Safe Schools Contract, Transfer to Alternative Ed, Expulsion	Transfer to Alternative Ed, Expulsion
Parking Violations EC 48900 {k(1)}	Minimum	May include: Re-teach (e.g. PBIS lesson on parking lot norms), Informal Conference, Parking Citation	Formal Conference, Loss of Parking Privileges, Parking Citation, Detention
	Maximum	Formal Conference, Loss of Parking Privileges <i>*All driving violations are subject to Police Citation</i>	In School Suspension, Suspension
Profanity/Obscene Acts Immoral Acts/Verbal Abuse EC 48900 i {i(1)}	Minimum	May include: Re-teach (e.g. PBIS lesson "Choice Words:), Loss of Privileges (e.g. break/lunch restriction), Informal Conference, Community Service, Restorative Practices (e.g. letter of apology), Detention	Detention, Community Service (e.g. make PBIS posters for "Choice Words", "Do No Harm", Formal Conference
	Maximum	In School Suspension, Suspension, Expulsion, Police Report	In School Suspension, Suspension, Expulsion, Police Report
Sexual Battery EC 48900 n, 48915 c(4) {n(1)}	MANDATORY	Suspension and Recommendation for Expulsion for one calendar year, Police Report, Report to the State Department of Education	Suspension and Recommendation for Expulsion for one calendar year, Police Report, Report to the State Department of Education
Sexual Assault EC 48915c (4) n(2)	MANDATORY	Suspension and Recommendation for Expulsion for one calendar year, Police Report, Report to the State Department of Education	Suspension and Recommendation for Expulsion for one calendar year, Police Report, Report to the State Department of Education

Action to be Taken

PROBLEM	RANGE	FIRST OCCURRENCE	REPEATED OCCURENCE
Sexual Harassment EC 48900.2 (Gr 4-12) EC 212.5 q (1)} (Gr. 4-12)	Minimum	Title IX Officer Notification May include: Re-teach (e.g. PBIS lesson, write report), Loss of Privileges, Formal Conference, Community Service (e.g. school projects to promote respectful environment), No Contact Contract, Safe Schools Contract, Counseling	Suspension (5 days), Title IX report, Police Report
	Maximum	Detention, In School Suspension, Suspension, Formal Reprimand, Expulsion, Title IX Officer Police Report	Expulsion, Title IX and Police Report (BP & AR 4019.11 a-e & 5145.7)
Smoking/Tobacco Products EC 48900 h, EC 51260 BP 5131.6, 5144.1 (h(1))	1 st Offense	May include: Warning, Tobacco Education Program, Police Citation, Parent Conference (See EUHSD Smoking Policy)	2 nd Offense – 1 Day Suspension. Police Citation. Multiple Offenses – Up to 5 days suspension, possible transfer to Alternative Ed for persistent violations.
Terrorist Threats EC 48900.7 (a), 48900.7 (b) EC 48900.2, EC48900.3, EC 48900.4 t (1)	Minimum	May include: Re-teach (e.g. lesson on problem solving), Loss of Privileges, Formal Conference, Referral to Counselor, Threat Assessment	Threat Assessment, In School Suspension, Suspension (up to 5 days), Police Report, Expulsion
	Maximum	In School Suspension, Suspension, Police Report, Expulsion	Suspension (up to 5 days), Police Report, Expulsion
Theft/Possession of Stolen Property/Burglary EC 48900 g {g(1)} EC 48900 l (1)	Minimum	May include: Re-teach (e.g. PBIS lesson on respecting others property), Loss of Privileges (e.g. increased supervision, restricted break/lunch area), Informal Conference, Community Service (e.g. replace item, voluntary work in lieu of payment), Restorative Practices (e.g. letter of apology), Detention	Formal Conference, Community Service, Restorative Practices
	Maximum	In School Suspension, Suspension, Police Report, Expulsion	In School Suspension, Suspension, Police Report, Transfer to Alternative Ed, Expulsion
Weapons/Injurious Objects Replica Firearm EC 48900 b, 48915 a(2) {b(1)} EC 48915 c(1) {b(2)} EC 48915 c(2) {b(3)} EC 48915 c(5) {b(4)} EC 48900 m {m(1)}	Minimum	May include: Re-teach (e.g. write report, problem solving skills), Loss of Privileges (e.g. backpack/pocket check daily), Formal Conference, Community Service, Detention, Safe Schools Contract	Detention, Formal Conference, Community Service
	Maximum	In School Suspension, Suspension, Involuntary Transfer to Alternative Ed, Police Report, Expulsion	In School Suspension, Suspension, Involuntary Transfer to Alternative Ed, Police Report, Expulsion
	MANDATORY	Mandatory expulsion for firearm possession, brandishing of a knife & possession of an explosive.	

DANGEROUS DRUGS, NARCOTICS AND LOOK-A-LIKES: THIS IS YOUR OFFICIAL NOTIFICATION

Purpose and scope

- This procedure outlines the policy regarding action to be taken by district and school officials when students possess, use, sell, attempt to sell, otherwise furnish, or are under the influence of drugs, narcotics, or look-a-likes.
- The provisions of this procedure do not apply in those cases where drugs are administered to students under the supervision of competent medical personnel.
- The provisions of this procedure apply to all students of the Escondido Union High School District under the following conditions:
- If the violation occurs on/or about campus during school hours and/or at a school sponsored activity or is related to school activity.



DANGEROUS DRUGS, NARCOTICS AND LOOK-A-LIKES: THIS IS YOUR OFFICIAL NOTIFICATION cont...

General Information

- ❑ This policy and procedure statement was developed as a result of an increasing number of narcotics cases involving students of the Escondido Union High School District and to give added emphasis to the efforts made by local citizens in this matter.
- ❑ Students apprehended by either school or police authorities for the possession, use, sale, attempted sale, otherwise furnishing, or being under the influence of dangerous drugs, narcotics, and look-a-likes may be referred by the Superintendent to the Board of Trustees for possible expulsion or other recommended action.
- ❑ The terms used in this procedure are defined as follows:
- ❑ Dangerous Drugs and Narcotics – These shall include marijuana, LSD, volatile barbiturates, amphetamines, or any dangerous drug not administered under the direction of a physician.
- ❑ Expulsion – The act whereby a student is denied the right of attending any of the educational institutions under the responsibility of the Escondido Union High School District Governing Board.
- ❑ The general functions and responsibilities of the various organizational levels are as follows:
- ❑ The Principal, or duly authorized assistant determines that a violation has occurred, investigates the circumstances surrounding the case and prepares materials for the Superintendent.
- ❑ The Principal, or duly authorized assistant has the responsibility for presenting the contents of this policy and procedures statement to all parents and students of the school each year.

Weapons, Explosives, Related Dangerous Devices

- ❑ Any student proved to be in possession of firecrackers, or any other explosive device will be subject to suspension with possible consideration for expulsion.
- ❑ Any student found guilty of setting off an explosive device will result in a suspension pending consideration of being recommended for expulsion.
- ❑ Any student in possession of any instrument or object that could be construed as a weapon is consideration of being recommended for expulsion. This includes look alike firearms.
- ❑ Pellet guns, B.B. guns and Paint Ball guns on a school campus are considered firearms and are considered to be an expellable offense. Students bringing such weapons will be arrested, suspended and recommended for expulsion.
- ❑ Any weapons or simulated weapons brought on campus will be confiscated. The result could be possible arrest, prosecution, and expulsion.
- ❑ All types of knives are considered weapons.
- ❑ Any person except a police officer, who brings or possesses on school grounds, of or within, any public school, any dirk, dagger, ice pick, knife with blade 2' long or folding knife with locking-blade, razor with unguarded blade, taser or stun gun is in violation of the law.

EUHSD SAFE SCHOOL CONTRACTS

SAFE SCHOOLS CONTRACT – LEVEL I

Students who disrupt school activities and/or take away from the educational process may be placed on a Safe Schools Contract, Level I. This contract is comprehensive and will stay in the student's discipline file for all four years.

SAFE SCHOOLS CONTRACT – LEVEL II

The second occurrence of a violation of school rules that disrupts school activities and/or takes away from the educational process will result in issuance of a Safe Schools Contract, Level II. Administrators may issue additional disciplinary action at this time.

SUSPENDED FROM CLASS

Students may be suspended from a class for one or more days for serious discipline infractions. When removed for a day or two, the student is expected to make up all the work missed.

SUSPENSION PROCEDURE:

For serious disciplinary infractions, students may be suspended from school. Such home suspension means the student must remain at home during school hours and may not attend any school activities such as sporting events, dances, or plays for a maximum of five days at any time.

DEFINITION:

A suspension is a temporary removal from school or regular classroom by the principal for violation of school rules.

- A student may not be suspended for more than five days at a time nor for more than twenty days in a school year, unless the Superintendent extends the suspension. Special Education students may be suspended for up to ten days to allow for assessments if they are being considered for a recommendation to expel.
- A teacher may allow a suspended student to complete all work and tests missed during the suspension. When the makeup work is completed, it will be graded. If it is satisfactory, the student will receive full credit.

EXPULSION PROCEDURES

Expulsion

An expulsion means that the student is removed from the Escondido Union High School District (EUHSD) and must seek an education in an alternative setting for a specified amount of time. Only the EUHSD Board of Education may expel a student.

Due Process for Expulsion

All recommendations for expulsion are made by the principal to the Superintendent when a student has been suspended for a serious violation of school rules. Following this recommendation, the student and parent are invited to a meeting whereby the student will be given an opportunity to be heard and the suspension may be extended until the Board has made a final decision. The student is entitled to an expulsion hearing to determine whether the student should be expelled. The hearing will be conducted within 30 school days after the principal, superintendent or designee determines that on the acts listed under "Grounds for Suspension and Expulsion", Ca. Education Code 48900 has occurred.

Written notice of the expulsion hearing shall be forwarded to the student and student's parent/guardian at least 10 calendar days before the date of the hearing and will include:

- The date, time and place of the hearing
- The specific charges upon which the proposed expulsion is based
- Copies of all relevant disciplinary rules

The student is entitled to be represented by council at the hearing, obtain copies of all documents to be used at the hearing, question witnesses and present evidence on his/her behalf. The administrative panel shall, within 3 days after the hearing, determine whether to recommend expulsion to the Board or overturn the expulsion recommendation. If the expulsion is recommended by the administrative panel, the Board will make the decision within 40 school days after the date the student was removed from school and the action will take place at a public meeting. If the Board decides to overturn the expulsion recommendation, the student will be reinstated and returned to an educational program in the district.

CELLULAR PHONES AND OTHER ELECTRONIC DEVICES

The Valley High expectation is that all cell phones are turned off and put away once you enter the classroom. Once we walk into the classroom, it's time to get to work and have some fun together.

Teachers and students may come up with an agreed upon social contract together in the classroom community regarding cell phone use. The School Administration is not responsible for the recovery of lost or stolen items. Bring them at your own risk. Students may possess cell phones or use electronic devices provided that such devices do not disrupt the educational program or school activity. Cell phones must be turned off during class time and at any other time directed by a teacher or staff member/district employee. If disruption occurs, the employee may direct the student to turn off the device and/or confiscate the device, according to school policy. If a cell phone is confiscated by a teacher or staff, the student's parent /guardian must come in to pick up the cell phone from the Assistant Principal's office. No student shall be prohibited from possessing or using an electronic device that is determined by a licensed physical or surgeon to be essential for the student's health and the use of which is limited to health-related purposes (Education Code 48901.5) **Use of photographic equipment is prohibited in locker rooms or restrooms. Students are prohibited from taking pictures/videos/sound without the consent of the person(s) in the image(s)/recording(s).**

SMOKING OR USE OF TOBACCO PRODUCTS ON CAMPUS

State law prohibits the smoking, possession or use of tobacco, or any product containing tobacco or nicotine, by students or adults while on campus or while attending school sponsored activities. Includes: any nicotine delivery devices such as e-cigarettes and hookah pens etc...

NO SMOKING RULE

This includes before and after school, at all school activities. Smoking is prohibited in the parking lot, in or out of cars, outside school entrances and areas adjacent to and around school property. This applies to both students and adults. Chewing tobacco is not permitted on campus. Students using or in possession of tobacco products on campus or at school events will be subject to disciplinary action and will be required to attend a mandatory tobacco education class. The class is taken at a facility off-site over the course of one Saturday.

SEXUAL OFFENDER NOTIFICATION

In order to help protect students while traveling to and from school or attending school and school related events, our district works in cooperation with law enforcement when notified about registered sex offenders who may reside within our boundaries. Additionally, our district maintains a link (<https://www.nsopw.gov>) to the Department of Justice Registry which allows public access to information regarding registered sex offenders.

SEXUAL HARASSMENT

Definition: Any unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature. Uninvited behavior that makes being in school offensive, negative, unfriendly and/or intimidating and leads to a hostile environment that makes learning difficult.

CONDITIONS:

- Submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, progress, or promotion.
- Submission to, or rejection of, the conduct by the individual is used as the basis for employment or academic decisions affecting the individual.
- The conduct has the effect of having a negative impact upon the individual's work or academic performance or of creating an intimidating, hostile, or offensive work or educational environment.
- Submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

FLIRTING VS. SEXUAL HARASSMENT

FLIRTING

Welcomed behavior
Leaves you feeling positive
Respectful
Fun
Wanted
Flattering
Enjoyable

SEXUAL HARASSMENT

Unwelcomed behavior
Leaves you feeling negative
Disrespectful
No fun
Unwanted
Unpleasant
Illegal

WHAT CAN BE DONE?

ASSERT YOURSELF: Tell the harasser to stop the behavior. Tell him or her aloud or in writing what behaviors you find offensive.

CALL FOR HELP: Ask for the help of someone you trust - your friends, parents or a person in authority. Tell them of your problem. Enlist friends as witnesses.

TAKE NOTES: Keep a detailed, written record of what was said and done to share with the person who investigates your complaint.

INFORM AUTHORITIES: Report the offensive behaviors to a teacher, counselor or principal. Give details and provide witnesses. This action may stop the behavior.

OPEN A CASE: File a complaint against the person who is harassing you. (See uniform complaint policy.)

NEVER GIVE IN: If you are not satisfied with the results of your complaint, continue to take action/get help.

Sexual harassment is based upon the impact on the victim.

It is not based on the intentions of the perpetrator.

Sexual Battery

Sexual Battery is a crime and will be reported to and investigated by the Escondido Police Department. The school will follow the definitions as described in California Penal Code Section 243.4. An abstract of this follows. Definition: Any person who touches an intimate part of another person while that person is unlawfully restrained by the accused or an accomplice, and if the touching is against the will of the person touched and is for the purpose of sexual arousal, sexual gratification, or sexual abuse, is guilty of sexual battery. Any person who touches an intimate part of another person, if the touching is against the will of the person touched, and is for the specific purpose of sexual arousal, sexual gratification, or sexual abuse as used in this subdivision, "touches" means physical contact with another person, whether accomplished directly, through the clothing of the person committing the offense, or through the clothing of the victim. Intimate part means the sexual organ, anus, groin, or buttocks of any person, and the breast of a female.



ACADEMIC HONESTY/ ETHICS POLICY

Academic Honesty: Academic honesty is a strict expectation of all students enrolled in the Escondido Union High School District. Students are to do their own work on all school assignments and tests (unless otherwise directed by the teacher). Acts of academic dishonesty, which will not be tolerated, are listed and defined below:

- **Cheating on Tests:** Any intentional giving or use of external assistance relating to an examination, test or quiz, without express permission of the teacher. No cell phones will be permitted to be out during testing.
- **Fabrication:** Any intentional falsification or invention of data, citation, or other authority in an academic exercise.
- **Unauthorized Collaboration:** Intentional collaboration on an assignment between a student and another person, if the teacher does not expressly permit such collaboration.
- **Plagiarism:** Any intentional use of another's ideas, words, or work as one's own. Plagiarism includes the misuse of published material and the work of other students.
- **Theft or Alteration of Materials:** Any intentional and unauthorized taking, concealment, or alteration of student, teacher, or library materials, this includes the use of cameras, cell phones.

INTERVENTIONS

Students who commit any of the above violations of the District ethic policy including cheating or plagiarizing on any test, quiz, report, homework, in-class assignment or any school related test (PSAT, SAT, ATC, etc.) are subject to the Ethics Policy. Helping another student on an exam or assignment is also a violation of the Ethics Policy if the instructor designates students are to work on their own. Violations on a national exam (PSAT, SAT, etc.) will result in removal from any leadership position for the rest of the year.

1st OFFENSE

- Teacher contacts parent.
- "Information Only" Referral to Assistant Principal.
- Parent conference with Assistant Principal, if necessary.
- Automatic "0"/failure on assignment or test.
- "U" in citizenship.
- Academic probation in the class of infraction for the remainder of the year and required to sign the ethics policy.
- Cheating on a national test will result in a cancellation of the student's score.
- Other discipline may apply.

2nd OFFENSE

- Teacher contacts parent.
- Referral and parent conference with Assistant Principal and teacher.
- Parent conference with Assistant Principal and teacher.
- Automatic "0"/failure on assignment or test.
- "U" in citizenship and work habits for the semester.
- Academic probation for all classes for remainder of semester, plus the entire next semester.
- Student may be removed from any and all elected or appointed leadership positions for the remainder of the school year.
- Student may receive a W/F in class where the infraction occurred.

3rd OFFENSE (Student on Probation):

- Student may be removed from any class in which the violation occurs.
- If the student commits the 3rd offense in an online course, the student will no longer be allowed to take a course in the Learning Center.

CHECKING OUT BOOKS/MATERIALS

Students are responsible for examining all textbooks/library materials issued to them, checking for any damage that is NOT stamped "Damage Noted." If student finds damage that has not been stamped, he/she has two weeks, from date of issue, to report it to library staff. If it is not reported within the two-week grace period, we will assume that the damage was done while the book was issued to the student and a fine will be charged. Students are responsible for the proper care of all textbooks/library materials checked out to them including books left in classrooms, on campus or other various places, stolen, damaged or lost. Students shall return all textbooks/library materials issued to them at the time they leave the school, drop/change a class or at the end of the school year. For one-semester courses, books are due back on or before the last day of the semester. Class novels should be returned as soon as the class has finished the book. If student leaves the current school to attend another school, he/she **MUST** return all books on or before the last day at current school before an official transcript will be released.

RETURNING BOOKS/MATERIALS

Each student and parents/legal guardian is responsible for textbooks not returned by the student.

A \$5.00 fine will be assessed for **each** book not turned in by **3:00 p.m. on the last day of school.**

Students are responsible for the exact book(s) issued to them (each book has its own unique barcode number). If a student returns a book with a barcode different from the one that was issued to him/her, he/she will still be responsible for the original book.

REFUNDS

If a lost book is paid for, then found, (in the same condition as when it was issued) a refund will be issued. Please allow 3-4 weeks to receive your refund by mail.

EUHSD FINES

Fines will be assessed in accordance with BP 6161.2 and AR 5125.2 of the Escondido Union High School District and California State Educational Code Section 48904. Unresolved debts will be attached to the student's permanent record and the district may withhold grades, diploma or transcripts from the student and parent/guardian until reparation is made. Fine amounts for damage and/or vandalism to library materials varies depending on the type and severity of the damage. Fines range from \$5.00 up to the full replacement cost.

Type of Damage	Library	Textbooks/Class Novels
Lost	Full replacement cost (ranges from \$5 to \$50)	Full replacement cost (ranges from \$50 to \$160)
Damaged Beyond Repair (including, but not limited to: excessive liquid damage, mold, excessive writing in book, etc.)	Full replacement cost (ranges from \$5 to \$50)	Full replacement cost (ranges from \$50 to \$160)
Damage to Cover or Spine	\$12.50 Bindery cost or cost of book (whichever is less)	\$12.50 (Bindery cost)
Damaged: In House Repair (including, but not limited to: torn/missing pages, damage to binding, corner or edges of book, partial liquid damage, etc.)	\$5.00 Repair cost	\$5.00 Repair cost
Writing in Book	\$5.00 and referral to Assistant Principal's Office	\$5.00 and referral to Assistant Principal's Office
Barcode Damage or Removal	Referral to Assistant Principal's Office	Referral to Assistant Principal's Office
Overdue/Late	\$0.10 per day/\$5.00 max	\$5.00

Complaints

Any complaint of discrimination on the basis of pregnancy or marital or parental status shall be addressed through the district's uniform complaint procedures in accordance with 5 CCR 4600-4687 and BP/AR 1312.3 - Uniform Complaint Procedures.

Any complaint alleging district noncompliance with the requirements to provide reasonable accommodations for lactating students also may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures. A complainant who is not satisfied with the district's decision may appeal the decision to the California Department of Education (CDE). If the district or the CDE finds merit in an appeal, the district shall provide a remedy to the affected student. (Education Code 222; 5 CCR 4600-4687)

Dr. Olga West, Assistant Superintendent of Human Resources
Equity and Title IX Compliance Officer
302 N. Midway Drive, Escondido, CA 92027
Office: (760)291-3281
Email: owest@euhsd.org

PREGNANT AND PARENTING ACCOMODATIONS

The EUHSD Board recognizes that early marriage, pregnancy or parenting may disrupt a student's education and increase the chance of a student dropping out of school. The Board therefore desires to provide instruction and services designed to assist in pregnancy prevention. The Board also desires to support pregnant and parenting students to attain strong academic and parenting skills and to promote the healthy development of their children. **Education and Support Services:** Pregnant and parenting students shall retain the right to participate in any comprehensive school or educational alternative program. The classroom setting shall be the preferred instructional strategy unless an alternative is necessary to meet the needs of the student and/or his/her child. Any education program or activity that is offered separately to pregnant students, including any class or extracurricular activity, shall be equal to that offered to other district students. A student's participation in such programs shall be voluntary. To the extent feasible, educational and related support services shall be provided, either through the district or in collaboration with community agencies and organizations, to meet the needs of pregnant and parenting students and their children. Such services may include, but are not limited to:

PREGNANT AND PARENTING ACCOMODATIONS cont...

- Child care and development services for the children of parenting students on or near school site(s) during the school day and during school-sponsored activities
- Parenting education and life skills instruction
- Special school nutrition supplements for pregnant and lactating students pursuant to Education
- Health care services, including prenatal care
- Tobacco, alcohol, and/or drug prevention and intervention services
- Academic and personal counseling
- Supplemental instruction to assist students in achieving grade-level academic standards and progressing toward graduation

Absences

Pregnant or parenting students may be excused for absences related to confidential medical appointments. The Superintendent or designee shall grant a student a leave of absence due to pregnancy, childbirth, false pregnancy, termination of pregnancy, and related recovery for as long as it is deemed medically necessary by a physician. At the conclusion of the leave, the student shall be reinstated to the status held when the leave began. A parenting student may request exemption from attendance because of personal services that must be rendered to a dependent.

Accommodations for Lactation

The school shall provide reasonable accommodations to any lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding. A student shall not incur an academic penalty for using any of these reasonable accommodations and shall be provided the opportunity to make up any work missed due to such use. Reasonable accommodations include, but are not limited to:

- Access to a private and secure room, other than a restroom, to express breast milk or breastfeed an infant child
- Permission to bring onto a school campus a breast pump and any other equipment used to express breast milk
- Access to a power source for a breast pump or any other equipment used to express breast milk
- Access to a place to store expressed breast milk safely
- A reasonable amount of time to accommodate the student's need to express breast milk/breastfeed an infant

Assurance of Non-Discrimination

Escondido Union High School District prohibits discrimination, harassment, intimidation, and bullying based on actual or perceived ancestry, age, color, disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sex, sexual orientation, pregnancy, marital or parental status or association with a person or group with one or more of these actual or perceived characteristics. (EUHSD BP 0410, BP/AR 5145.3, BP/AR 4030, BP 5131.2)

Dr. Olga West, Assistant Superintendent of Human Resources Equity and Title IX

Compliance Officer 302 N. Midway Drive, Escondido, CA 92027 Office: (760)291-3281

Email: owest@euhsd.org



Palomar College Policies and Procedures

Valley High School Students wishing to take a Community College course for High School credit **MUST:**

- Discuss course with the counselor;
- Receive prior approval before enrolling in the class;
- Receive notification of equivalent number of credits to be issued by the high school.

Equivalent credits for classes completed at a community college will be awarded based on the following:

- One unit of Palomar equals 1.67 credits at VHS- a 3 unit Palomar class equals 5 credits.
- **Registration Process: You must follow these steps**
 1. Obtain a K-12 Form from Noemi;
 2. Turn in the K-12 Form to Palomar (either Escondido or San Marcos) before you can register for a class;
 3. Once you have turned in your K-12 form you can register on-line at www.palomar.edu; help is available in the VHS College and Career Center after school.
 4. **YOU MUST ALSO REQUEST AN OFFICIAL TRANSCRIPT BE SENT TO VHS upon completion of the course in order to receive high school credits.** This form can be found on line or in the counseling office. Have transcripts mailed to:

Jessica Escobedo- VHS Registrar
Valley High School
410 North Hidden Trails Rd
Escondido, Ca 92027

Phone numbers for Palomar:
Escondido Office (760) 432-0624
San Marcos Office (760) 744-1150 extension 2164