ESCONDIDO UNION HIGH SCHOOL DISTRICT
COMPLAINT FORM

Name__________________________________________ Site________________

Address___________________________________________________________

Home Phone_________________ Cell Phone_______________ Work Phone_________________

Email______________________________________________________________

Complaint Filed Against

☐ Person
☐ Program

Basis for Complaint

Discrimination, harassment, intimidation or bullying based on:

☐ Ancestry  ☐ Nationality
☐ Age  ☐ Race/Ethnicity
☐ Color  ☐ Religion
☐ Disability  ☐ Sex/Sexual Orientation
☐ Gender/Expression/Identity  ☐ Other
☐ Marital/Parental/Pregnancy Status

Nature of Complaint

This should be a description in your own words of the ground of your complaint, including ALL names, dates, and places necessary for a complete understanding of your complaint.
Has the complaint been discussed with anyone? ☐ No ☐ Yes  (If yes, please complete info below)

To whom have you spoken?
Name __________________________________ Site ___________________________
Date of communication:
Day _____________________ Date__________________________ Time__________

Name __________________________________ Site ___________________________
Date of communication:
Day _____________________ Date__________________________ Time__________

Result of Discussion:_____________________________________________________
_____________________________________________________
_____________________________________________________
_____________________________________________________
_____________________________________________________
_____________________________________________________

It is understood that in the case of a complaint against an employee, if a hearing is to be held by the Board of Education or a committee thereof, such hearing will be held in Executive Session with the press and public excluded and complainant will be informed of the time, date, and place.

I certify that the foregoing is true and correct.

Signature____________________________________________________Date ________________

Return to:  Courtney Goode, Ed. D.
Assistant Superintendent, Human Resources
Escondido Union High School District
302 North Midway Drive
Escondido, CA  92027-2741