

ESCONDIDO UNION HIGH SCHOOL DISTRICT

REQUEST FOR BID

EUHSD NETWORK CABLING PROJECT

E-Rate Funding Year 2020-2021

RFB No. 2019-20-11

Submittals due on or before:

2:00 PM on February 14th, 2020

**ATTN: NICK BRIZENO
ESCONDIDO UNION HIGH SCHOOL DISTRICT
PURCHASING DEPARTMENT
302 N. MIDWAY DRIVE
ESCONDIDO, CA 92027
(760) 291-3223**

FOR ADDITIONAL INFORMATION & UPDATES PLEASE VISIT:

<https://www.euhd.org/departments/business-services/purchasing/bids-documents-addendums/>

ESCONDIDO UNION HIGH SCHOOL DISTRICT
NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN that the Escondido Union High School District of San Diego County, California ("District"), acting by and through its Board of Education ("Board"), will receive up to but not later than 2:00P.M., February 14th, 2020, sealed Bids for EUHSD Network Cabling Project.

Each bid must conform and be responsive to this Notice to Bidders, the Information for Bidders, and all other documents comprising the pertinent Contract Documents. All interested parties may obtain a copy of the bid package from the District's Purchasing Department webpage at <https://www.euhsd.org/departments/business-services/purchasing/bids-documents-addendums/> or via email request to rfp@euhsd.org (use the RFB no. in the subject line).

Bids shall be received in the Purchasing Office of the Escondido Union High School District located at 302 North Midway Drive, Escondido, CA 92027 and shall be opened at the above-stated time and place. Responses must be sealed and clearly marked "**Bid No. 2019-20-11**". Facsimile or electronic copies of the bid will not be accepted. It is the bidder's responsibility to ensure its bid is received in the Purchasing Department by the date and time specified above. Any bid that is received in the Purchasing Department after this date and time shall be deemed non-responsive and returned to the bidder unopened.

The District intends to obtain maximum funding discounts under the Federal Communications Commission's E-rate program for eligible services and equipment procured as a result of this Bid. Qualified vendors must provide their Service Provider Identification Number (SPIN) and Federal Registration Number (FCC-FRN) with the Bid. Vendors must be willing to work within the requirements of the E-rate program and must be able to provide all necessary documentation and apply billing per the terms of the E-rate program.

All forms must be completed, signed, and returned with the bid. The Contract, if awarded, will be based on the evaluation criteria identified in the Bid documents, with price being the most heavily weighted criteria. **The District reserves the right to reject any or all Bids, to accept or reject any one or more items, or to waive any irregularities or informalities in the Bid or in the Bid process.**

The Escondido Union High School District is committed to providing equal educational, contracting and employment opportunity to all in strict compliance with all applicable State and Federal laws and regulations. The District's programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics, or association with a person or group with one or more of these actual or perceived characteristics. (Board Policy 1312.3) The District's Human Resource Services and Support Office monitors compliance with these anti-discrimination requirements and may be reached at 302 North Midway Drive, Escondido, CA, 92027. Any individual who believes s/he has been a victim of unlawful discrimination in employment, contracting, or in an educational program may file a formal complaint with the District's Human Resource Services and Support Office.

No bidder may withdraw its bid for a period of sixty (60) days after the date set for the opening of the bids. In the event of identical bids, the Board may determine by lot which bid shall be accepted per Public Contract Code § 20117.

Tina Pope
Clerk, Board of Education
Escondido Union High School District San Diego County, California
Publication: The Daily Transcript: January 10 & 17, 2020_

REQUEST FOR BID (RFB)
Year 2020-21 Network Cabling Project - E-RATE
ESCONDIDO UNION HIGH SCHOOL DISTRICT
Funding Year 2020 for 2020-2021

Service Provider Criteria and Contract Requirements

E-Rate Requirements

The project herein is 100% contingent upon the approval of funding from the Universal Service Fund's Schools and Libraries Program, otherwise known as E-rate. The successful bidder agrees to bill and receive a portion of the payment for the provisions of goods and services described herein directly from the Universal Service Administrative Company ("USAC"), and/or the Schools and Libraries Division ("SLD") via the Form 474 Service Provider Invoice (SPI). The District will NOT file a Form 472, and will only be responsible for paying its non-discounted share of costs. Should the District, at the time of project implementation, decide that it is in the interest of the District to file a Form 472, the District will inform the vendor of its intention. The District and the successful bidder will act in a reasonable manner and comply with any Schools and Libraries Universal Service Fund Program requirements.

Even after award of contracts, the District may or may not proceed with the project, in whole or in part, even in the event E-rate funding is approved. Execution of the project, in part or in whole, is solely at the discretion of the District. Vendors wishing to bid do so solely at their own risk. The District is not liable or responsible for any costs, loss, fees, or expenses, of any kind, associated with bid and/or a decision not to proceed with the project, even after award of the contracts. By submitting a bid, each vendor agrees to bear all of its own costs, fees, expenses, and losses, of any and all kind, should the District cancel the project.

- The District expects bidders to make themselves thoroughly familiar with any rules or regulations regarding the E-rate program.
- Bidders are responsible for providing a valid SPIN (Service Provider Identification Number). More information about obtaining a SPIN may be found at this website: <http://www.usac.org/sl/service-providers>
- Bidders are responsible for providing a valid Federal Communications Commission (FCC) Registration Number (FRN) at the time the bid is submitted. More information about obtaining an FRN may be found at this website: <https://fjallfoss.fcc.gov/coresWeb/publicHome.do>
- Bidders are responsible for providing evidence of FCC Green Light Status at the time the bid is submitted. Any potential bidder found to be in Red Light Status will be disqualified from participation in the bidding process and will be considered non-responsive. More information about FCC Red and Green Light Status may be found at this website: http://www.fcc.gov/debt_collection/welcome.html
- The awarded vendor will be required to send copies of all forms and invoices to the District prior to invoicing the SLD for pre-approval.

- Within five (5) days of award, the awarded vendor will provide the District with a bill of materials suitable for the Form 471 Item 21. Approval for any deviation from the Item 21 must be obtained from District. Subsequent schedules of values and invoices for each site must match Item 21 or subsequent service substitutions.
- District request E-Rate funding reimbursement thru the Service Provider Invoicing Method (SPI).
- In the event of questions during the E-Rate audit process, the awarded vendor is expected to reply within 3 days to questions associated with its proposal.
- Work can be performed starting **April 1, 2020** as long as the vendor does not invoice prior to **July 1, 2020**.
- Work performed will be for the term starting **April 1, 2020** or from the start date of project, whichever is later. The start date of the project is predicated upon receipt of a Funding Commitment Decision Letter (FCDL) from the Universal Service Administrative Company. The end date will be **September 30, 2021**.
- Additional terms and conditions are delineated in the specifications referenced in the Form 470(s) and associated Requests for Bid (RFB).

Service Providers must submit the following:

1. **Three** (3) references describing Service Provider’s portfolio experience with comparable projects within a K-12 customer market.
2. Service Provider must provide an overview of the company, to include corporate history and philosophy, number of employees, organization chart, etc.
3. Service Provider’s **SPIN** number.
4. Service Provider’s FCC Registration Number (**FRN**).
5. **Bid Security:**

Each bid shall be accompanied by: (a) cash; (b) a certified check made payable to the District; (c) a cashier’s check made payable to the District; or (d) a bid bond payable to the District executed by the bidder as principal and surety as obligor in an amount not less than 10% of the maximum amount of the bid. Personal sureties and unregistered surety companies are unacceptable. The surety insurer shall be California admitted surety insurer, as defined in Code of Civil Procedure Section 995.120. The cash, check or bid bond shall be given as a guarantee that the bidder shall execute the Contract if it be awarded to the bidder, shall provide the payment and performance bonds and insurance certificates and endorsements as required herein within ten (10) calendar days after notification of the award of the Contract to the bidder. Failure to provide the required documents may result in forfeiture of the bidder’s bid deposit or bond to the District and the District may award the Contract to the next lowest responsible bidder, or may call for new bids.

The successful bidder will be required to furnish the District with a Performance

Bond equal to 100% of the successful bid, and a Payment Bond equal to 100% of the successful bid, prior to execution of the Contract. All bonds are to be secured from a surety that meets all of the State of California bonding requirements, as defined in Code of Civil Procedure Section 995.120, and is admitted by the State of California.

Pursuant to Public Contract Code Section 22300, the successful bidder may substitute certain securities for funds withheld by District to ensure his performance under the Contract. At the request and expense of the successful bidder, securities equivalent to any amount withheld shall be deposited at the discretion of District, with either District or a state or federally chartered bank, as the escrow agent, who shall then pay any funds otherwise subject to retention to the successful bidder. Upon satisfactory completion of the Contract, the securities shall be returned to the successful bidder.

***** SEE ATTACHMENT A *****

Failure by Service Provider to supply these documents shall be considered grounds for disqualification.

Service Provider must meet the following qualifications to be considered for award. Documentation regarding the following qualifications MUST be included in the Service Provider's Bid. Non-inclusion of applicable documents is basis for disqualification.

1. When providing cable work, Service Provider must be **RCDD** certified.
2. When providing cable work, Service Provider must provide as-built diagrams in electronic and paper copy formats, and cable test results within 45 days of completion of work.
3. When providing cabling work, Service Provider and its subcontractors must have **C-7 or C-10** License and maintain compliance with all required State of California Public Works/Prevailing Wage requirements.
4. If requested by the District, Service Provider must be willing to have employees fingerprinted.
5. Contractor must be listed on the District's CUPCAA list, or submit a completed form with bid.
*****SEE ATTACHMENT C *****
6. **SB 584 Notice:** This Project is subject to the requirements of **SB 854**, found in Labor Code Section 1773, et seq. No contractor may be listed on a bid proposal unless it has registered with the Department of Industrial Relations. The District may not award work for this Project unless the contractor and its subcontractors are registered with the Department of Industrial Relations. The Project is subject to compliance monitoring by the Department of Industrial Relations.
***** SEE ATTACHMENT B *****
7. All product pricing provided for Form 471 purposes must be functional equivalent or better, once the District has received USAC approval for purchase.
8. Service Provider shall provide references for staff to be associated with project work and implementation.

Right to Reject Any and All Quotes

1. The District reserves the right to reject any or all quotation submittals and to waive any informalities or irregularities. The Service Provider's quotation submission is recognition of this right.
2. In addition, the District reserves the right to fund (proceed with project or purchase) or not to fund, regardless of E-Rate approval.

Evaluation Criteria

The District will review and evaluate all submitted documents received per this RFB.

Responses will be opened privately to assure confidentiality and avoid disclosure of the contents to competing respondents prior to and during the review, evaluation and negotiation processes.

Escondido Union High School District, in compliance with Federal Communications Commission (FCC) rules, will award to the vendor(s) providing the most cost-effective service offering. Per the Sixth Report and Order, FCC 10-175, FCC rules dictate the following:

§ **54.503 (c)(2)(vii)** *All bids submitted for eligible products and services will be carefully considered, with price being the primary factor, and the bid selected will be for the most cost-effective service offering consistent with § 54.511.*

§ **54.511 Ordering Services (a)** *Selecting a provider of eligible services. In selecting a provider of eligible services, schools, libraries, library consortia, and consortia including any of those entities shall carefully consider all bids submitted and must select the most cost-effective service offering. In determining which service offering is the most cost-effective, entities may consider relevant factors other than the pre-discount prices submitted by providers, but price should be the primary factor considered.*

Therefore, Escondido Union High School District may consider factors other than price alone in the consideration of bids:

- **Cost** (50 points)
- **Methodology and Service Level** – cost of change, technology, invoicing capabilities (BEAR vs SPI), account support team (25 points)
- **Experience, Financial soundness, experience with District or references** (20 points)
- **Experience with the E-Rate program** (5 points)

Trade Names and Alternatives

For convenience in designation on the plans or in the specifications, certain articles or materials to be incorporated in the work may be designated under a trade name or in the name of a manufacturer. Whenever in specifications any materials, process, or article is indicated or specified by grade, patent, or proprietary name or by name of manufacturer, such specification shall be deemed to be used for the purpose of facilitating description of material, process or article desired and shall be deemed to be followed by the words "or equal," and service provider may, unless otherwise stated, offer any material, process or article which shall be substantially equal or better in every respect to that so indicated or specified. If material, process or article

offered by service provider is not, in opinion of the District, substantially equal or better in every respect to that specified, then service provider shall furnish material, process or article specified. Burden of proof as to equality of any material, process or article shall rest with service provider. Service Provider shall submit request together with substantiating data for substitution of any "or equal" item within the sealed bid packet at the closing of bids. Provision authorizing submission of "or equal" justification data shall not in any way authorize an extension of time for performance of this contract.

Therefore, Escondido Union High School District will consider alternative manufacturer's solutions that are equal to or exceed the functionality of the suggested equipment listed. It is the Bidder's responsibility and obligation to provide documentation and other evidence that an alternative solution is functionally equivalent or better, and compatible with existing systems. Without such documentation, Escondido Union High School District cannot accept the argument on functionally equivalent or better based on cost alone.

Submission Instructions

Service Provider shall provide **one (1)** original RFB Responses; and **one (1)** CD of the RFB submittal. The District will not respond to phone call inquiries.

All inquiries are to be sent to the following e-mail address: rfp@euhsd.org.

A mandatory Job walk is scheduled for **January 28th, 2020 at 10:00 am**. Potential bidders to meet in Conference Room 2 at the District Service Center, 302 North Midway, Escondido, CA 92027 (check in at the receptionist desk. You must attend the job walk to bid the project. Check the web site: <https://www.euhsd.org/departments/business-services/purchasing/bids-documents-addendums/> for details.

The deadline for questions is **January 31st, 2020**. **Last Addenda will be issued on February 10th, 2020** prior to bid submittal deadline and posted on the following website: <https://www.euhsd.org/departments/business-services/purchasing/bids-documents-addendums/>.

All RFB responses must be submitted **BY February 14th, 2020 NOT LATER THAN 2:00 PM** (PST) to the contact information contained herein:

**Escondido Union High School District
ATTN: Director of Purchasing
302 N. Midway Drive
Escondido, CA 92027
Phone 760-291-3223**

PROJECT SPECIFICATIONS

INTRODUCTION

The Escondido Union High School District ("District") is a public school district located in San Diego County, California. The District's territory includes communities in Escondido, CA. The District serves approximately 9200 students at 7 school sites.

Escondido Union High School District is looking to upgrade its wired and wireless network infrastructure. It is expected that the selected vendor will provide a complete and working solution that may integrate with "legacy" devices.

STATEMENT OF WORK

The District is requesting Bids from qualified Vendors to provide and install cabling (Cat. 6 or better) at the following high schools:

- a. Escondido High School: Quantity 200 (100 classrooms)
- b. Orange Glen High School: Quantity 190 (95 classrooms)
- c. San Pasqual High School: Quantity 180 (90 classrooms)
- d. Valley High School: Quantity 30 (15 classrooms)

Each classroom requires two (2) new "home run" data cables installed in the ceiling. Cabling from the IDF/MDF needs to be run to the "front" of the classroom (location of pull down projector screen, display monitor, or interactive board) first, then to the central ceiling location.

A. Cabling Requirements

1. For bidding purposes every copper run is to be **225** feet.
2. Use non-plenum cabling.
3. Termination in a surface mounted box is acceptable as long as the original aesthetics are maintained.
4. Provide Cat. 6 patch panels for the appropriate number of new data lines for each IDF/MDF.
5. Provide snag-less, boot-less, patch cables at the IDF/MDF – shortest possible length for each new data drop connected to the corresponding switch port.
6. Existing conduits may be used but preference is to hide the cables (in the walls) as much as possible.

B. Warranty

1. It is required that the Support and Manufacturer Warranty on all system components will not begin until acceptance of the equipment. Acceptance is defined as the point in time when equipment is 100% operational and service levels have met defined parameters and the District accepts the equipment and installation in writing. The expectation is that delivery will be taken on a "just in time" basis following burn-in testing by the Respondent and will also allow for reasonable programming, configuration, and testing prior to District deployment.

C. Pricing

1. Service Providers must provide the total cost of the proposed solution. All charges to the District must be included in the response. Any charges not included here will not be allowed and deemed waived.

2. Unless otherwise specified, Vendor shall warrant that the products are new, in their original box. The Vendor confirms to have sourced all Manufacturer products submitted in this offer from Manufacturer or through Manufacturer's Authorized Channels (Manufacturer Direct, Ingram, TechData, Comstor, D&H, or equivalent), in accordance with all applicable laws and policies at the time of purchase.
3. In the event there are questions pertaining to the validity of the products, Escondido Union High School District reserves the right to verify the origin of the products with the Manufacturer.
4. In the event the Manufacturer's Products have been acquired from un-authorized channels Escondido Union High School District further reserves the right to reject the Vendor bid and/or return the products for a full refund.
5. Service Providers must submit quotations by school/site, as well as a summary page, and include the following:

Site: XXXXX School						
Item	Part #	Quantity	Unit Price	Extended Price	Eligible Amount	Ineligible Amount
Taxes						
Shipping						
Installation						
Miscellaneous						

6. Installation, shipping, and sales tax are to be included in the quotation.

D. School/Site Locations

- 1. DISTRICT SERVICE CENTER**
302 North Midway Dr.
Escondido, CA 92027-2741
Phone: 760-291-3200

- 2. DEL LAGO ACADEMY**
1740 Scenic Trails Way
Escondido, CA 92029
Phone: 760-291-2500

- 3. ESCONDIDO ADULT SCHOOL**
220 W. Crest
Escondido, CA 92025
Phone: 760-739-7300

- 4. ESCONDIDO HIGH SCHOOL**
1535 North Broadway
Escondido, CA 92026-2099
Phone: 760-291-4000

- 5. MAINTENANCE & OPERATIONS CENTER**
1789 North Broadway
Escondido, CA 92026
Phone: 760-480-3004

- 6. ORANGE GLEN HIGH SCHOOL**
2200 Glen Ridge Road
Escondido, CA 92027-4199
Phone: 760-291-5000

- 7. SAN PASQUAL HIGH SCHOOL**
3300 Bear Valley Parkway
Escondido, CA 92025-7699
Phone: 760-291-6000

- 8. VALLEY HIGH SCHOOL**
410 N. Hidden Trails Road
Escondido, CA 92027
Phone: 760-291-2254

ATTACHMENT A

BID BOND

KNOW ALL MEN BY THESE PRESEDNTS: THAT we, _____,
as Principal, and _____, as Surety, are
held and firmly bound unto the **ESCONDIDO UNION HIGH SCHOOL DISTRICT**, hereinafter called the District, in the
penal sum of _____ PERCENT (10%) OF THE
TOTAL AMOUNT OF THE BID of the Principal submitted to the said District for the work described below for the
payment of which sum in lawful money of the United States, well and truly to be made, we bind ourselves, our heirs,
executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has submitted the accompanying bid
dated _____, 20__ for:

**2019-20-11
Network Cabling Project**

NOW, THEREFORE, if the Principal shall not withdraw said bid within the period specified therein after the opening of
the same, or, if no period be specified, within sixty (60) days after said opening; and, if the Principal be awarded the
Contract, and shall within the period specified therefore, or, if no period be specified, within five (5) days after the
prescribed forms are presented to him for signature, enter into a written contract with the District, in accordance with
the bid as accepted and give bond with good and sufficient surety or sureties, as may be required, for the faithful
performance and proper fulfillment of such contract and for the payment for labor and materials used for the
performance of the Contract, or in the event of the withdrawal of said bid within the period specified or the failure to
enter into such contract and give such bonds within the time specified, if the Principal shall pay the District the difference
between the amount specified in said bid and the amount for which the District may procure the required work and/or
supplies, if the latter amount be in excess of the former, together with all costs incurred by the District in again calling
for bids, then the above obligation shall be void and of no effect, otherwise to remain in full force and virtue.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the
terms of the Contract on the call for bids, or to the work to be performed thereunder, or the specifications accompanying
the same, shall in anywise affect its obligation under this bond, and it does hereby waive notice of any such change,
extension of time, alteration or addition to the terms of said contract or the call for bids, or to the work, or to the
specifications.

In the event suit is brought upon this bond by the District and judgment is recovered, the Surety shall pay all litigation
expenses incurred by the District in such suit, including reasonable attorneys' fees, court costs, expert witness fees
and investigation expenses.

IN WITNESS WHEREOF, the above-bound parties have executed this instrument under their several seals this
_____ day of _____, 20____, the name and corporate seal of each corporate party being hereto
affixed and these presents duly assigned by its undersigned representative, pursuant to authority of its governing
body.

(Corporate Seal)

PRINCIPAL: _____

By: _____

Title: _____

SURETY: _____

By: _____

Attorney-in-Fact

(Attach Attorney-in-Fact Certificate)

ATTACHMENT B

VERIFICATION OF CONTRACTOR/SUBCONTRACTORS' DIR REGISTRATION

I am the _____ of _____
(Title/position) (Proper Name of Bidder)
("Bidder/Contractor") submitting the accompanying Bid for the Work on the Project described as:

**2019-20-11
Network Cabling Project**

I hereby certify as follows:

1. Bidder/Contractor is currently registered as a contractor with the California Department of Industrial Relations ("DIR");
2. Bidder/Contractor's DIR Registration Number is: _____. The expiration date of the Bidder's DIR Registration is June 30, 20__.
3. If Bidder is awarded the Contract for the Work and the expiration date of the Bidder'/Contractor's DIR Registration will occur (i) prior to expiration of the Contract Time for the Work; or (ii) prior to the Bidder/Contractor completing all obligations under the Contract for the Work, the Bidder/Contractor will take all measures necessary to renew Bidder/Contractor's DIR Registration so that there is no lapse in Bidder'/Contractor's DIR Registration while performing Work under the Contract.
4. The Bidder, if awarded the Contract for the work, will remain a DIR registered contractor for the entire duration of the Work;
5. Bidder/Contractor has independently verified that each subcontractor listed in the Bid is currently registered with DIIR;
6. Bidder has provided the DIR Registration number for each listed subcontractor or will do so within twenty-four (24) hours of the bid opening for the Project,
7. Bidder's solicitation of subcontractor bids includes notice to prospective subcontractors that : (i) all sub-tier subcontractors must be registered with DIR at all times during performance of Work on the Project; and (ii) prospective subcontractors may only solicit sub-bids from and contract with lower –tier subcontractors who are registered with the DIR.
8. If any of the statements in this Verification are false or omit material facts rendering a statement to be false or misleading, the Bidder's Bid is subject to rejection as non-responsive.
9. I have personal first-hand knowledge of the foregoing.

I declare under penalty of perjury under the law of the State of California that the foregoing is true and correct.

Executed this _____ day of _____, 20____, at _____.

Signature

Printed Name and Title

ATTACHMENT C

Please use the form found at the website below:

<https://www.euhsd.org/departments/business-services/purchasing/cupccaa-registration/>